

Dufferin Oaks is a not-for-profit Long-Term Care Home owned and operated by the County of Dufferin under standards established by the Ministry of Health and Long-Term Care. The home is a three-story facility centrally located in the County of Dufferin in the Town of Shelburne. 160 residents call Dufferin Oaks home, living in private, semi-private and standard rooms. Dufferin Oaks provides accommodation, meals, supportive services, socialization and a full range of nursing care services for persons who, for various reasons, cannot live independently in the community. We are currently recruiting for a caring and compassionate:

Housekeeping / Laundry Aide – Summer Student

JOB ID: C43-22	LOCATION: 151 Centre Street Shelburne, ON
JOB TYPE: Temporary, Part Time	DEADLINE TO APPLY: January 22, 2025 at 4:30 p.m.

Reporting to the Environmental Services Manager, the Housekeeping/ Laundry Aide can be scheduled to work as either a Housekeeping or Laundry Aide. As a Housekeeping Aide, the successful candidate will be responsible for the overall cleanliness of the work area to which they are assigned. As a Laundry Aide, the successful candidate will be responsible for the sorting, handling washing and drying of linen and personal clothing of the residents. Ensures the safe handling of such in a manner to avoid infection and/or contamination.

What you'll do

- Housekeeping - Clean work area, as assigned in work schedules
- Laundry - Sort, handle, wash, dry and fold all linens and Residents' personal clothing, as assigned in work schedules
- Deliver linens and residents' personal clothing as per work assignment
- Maintain a high standard of cleanliness
- Adhere to instruction and policy on the safe use and storage of cleaning solutions
- Adhere to instruction and policy on safety measures during work performance, e.g. signs for wet floor
- Perform other related duties as assigned

What you'll need to succeed

- Current enrollment in a recognized Secondary School, College, or University
- Previous experience in a long-term care setting will be considered an asset
- A genuine concern for seniors and an understanding of the aging process
- Must provide a clear criminal reference check including the vulnerable sector screening
- Flexibility in scheduling as shifts and hours of work will vary and will be on an as needed basis
- Must provide an up-to-date TB Two-Step Tuberculin Skin testing result (Mantoux Test)
- Good interpersonal skills with the ability to communicate effectively; both oral and written
- Self-motivated with the ability to function independently and as part of a team

What we can offer YOU!

- A competitive hourly wage ranging between \$23.75 - \$26.50
- Access to an Employee and Family Assistance Program
- Work in a collaborative, dynamic, and high performing team

Ready to apply?

Interested applicants are invited to submit a resume and cover letter to: hr@dufferincounty.ca

As an organization, we have made a commitment to diversity, equity, inclusion and belonging and are at the beginning of this journey. We recognize the value of diverse perspectives and lived experiences, and the importance of creating an environment that embraces and supports these. We are committed to creating and fostering a workplace where all employees, regardless of race, colour, ancestry, creed (religion), place of origin, ethnic origin, citizenship, sex (including pregnancy), gender identity and expression, sexual orientation, age, marital status, family status, and disability feel a sense of dignity and belonging. As such, we seek to attract,



develop, and retain highly talented employees with a variety of identities and backgrounds, in order to better reflect the growing diversity of our region.

Please note that the County of Dufferin requires that all newly hired employees are to be fully vaccinated against COVID-19 as a condition of employment and must provide proof of fully vaccinated status, or provide proof of a medical or Human Rights Code exemption, prior to starting employment.

All applicants are thanked for their interest. Only those selected for an interview will receive a response. Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of job selection and will not be used for any other reason. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.

DISCOVER YOUR CAREER WITH US

