



Request Form

Municipal Closed Meeting Investigation

In accordance with Section 239 of the Municipal Act 2001, as amended.

If mailing, please mark envelope: **'Personal and Confidential'** - Complaint under Section 239 of the Municipal Act and send completed form to:

County of Dufferin

Attn: Clerk

55 Zina Street

Orangeville ON L9W IE5

Requestor's name:

Address:

City:

Postal Code:

Home Phone:

Cell Phone:

Email:

Date of Closed Meeting:

Background:

This should provide as much information as required to explain the nature and background of the particular occurrence. (i.e. timing, municipal contact, municipal explanation)

Action:

Have you approached Dufferin County staff to solve this manner? Yes No

If yes, who?

Date of contact:

Other/Comments:

Signature:

Date:

If you have any questions, please contact the Clerks Department at 519-941-2816 x2500.

Personal information contained on this form is collected under section 239.1 of the Municipal Act, 2001, S.O. 2001, c.25 (as amended) and will be used for the purpose to carry out an investigation under the Act. Questions about this collection should be directed to the County of Dufferin Clerk's Office, 55 Zina Street, Orangeville, ON L9W 1E5, or 519.9412816, ext 2503.