



**DUFFERIN COUNTY COUNCIL MINUTES**

**Thursday, April 11, 2024 at 7:00 pm**

**W & M Edelbrock Centre, 30 Centre Street, Orangeville ON**

**Council Members Present:**

Warden Darren White (Melancthon)  
Councillor Guy Gardhouse (East Garafraxa)  
Councillor Chris Gerrits (Amaranth)  
Councillor Shane Hall (Shelburne)  
Councillor Earl Hawkins (Mulmur)  
Councillor Janet Horner (Mulmur)  
Councillor Gail Little (Amaranth)  
Councillor James McLean (Melancthon)  
Councillor Wade Mills (Shelburne)  
Councillor Fred Nix (Mono)  
Councillor Lisa Post (Orangeville)  
Councillor Philip Rentsch (Grand Valley)  
Councillor Steve Soloman (Grand Valley)

**Council Members Absent:**

Councillor John Creelman (Mono)(prior notice)  
Councillor Todd Taylor (Orangeville)(prior notice)

**Alternate Council Members Present:**

Councillor Elaine Capes (Mono)

**Staff Present:**

Sonya Pritchard, Chief Administrative Officer  
Michelle Dunne, Clerk  
Rebecca Whelan, Deputy Clerk  
Aimee Raves, Manager of Corporate Finance, Treasurer  
Scott Burns, Director of Public Works/County Engineer  
Anna McGregor, Director of Community Services  
Rohan Thompson, Director of People & Equity  
Brenda Wagner, Administrator of Dufferin Oaks  
Tom Reid, Chief Paramedic

Warden White called the meeting to order at 7:00 pm.

Warden White announced that the meeting is being live streamed and publicly broadcast.

The recording of this meeting will also be available on our website in the future.

Upcoming committee meetings will be held in the Dufferin Room at 30 Centre St, Orangeville on Thursday, April 25, 2024 at the following times:

Infrastructure and Environmental Services – 9:00 am

General Government Services Committee – 11:00 am

Health & Human Services Committee – 1:00 pm

Community Development & Tourism Committee – 3:00 pm

1. **LAND ACKNOWLEDGEMENT STATEMENT**

Warden White shared the Land Acknowledgement Statement.

2. **ROLL CALL**

The Clerk verbally took a roll call of the Councillors in attendance.

3. **APPROVAL OF THE AGENDA**

**Moved by Councillor Mills, seconded by Councillor McLean**

**THAT the Agenda and any Addendum distributed for the April 11, 2024 meeting of Council, be approved.**

**-Carried-**

4. **DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

Councillor Hall declared a pecuniary interest with Item #7.1 Infrastructure and Environmental Services Minutes, Item #4 – Geotechnical Investigations – Dufferin Road 11, as his place of employment is located on this section of the road.

Warden White noted the pecuniary interest he declared at General Government Services Committee regarding Item #3 – 2024 Community Grant Allocation Recommendations, no longer exists.

5. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

**Moved by Councillor Horner, seconded by Councillor Hall**

**THAT the minutes of the Statutory Planning meeting and regular meeting of Council on March 14, 2024, be adopted.**

**-Carried-**

**PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS**

6. **Delegation: Dufferin OPP Polar Plunge**

Detective Constable Jeffery McLean, Dufferin OPP, delegated to Council regarding the Dufferin OPP Polar Plunge to raise funds for Special Olympics Ontario.

Dylan Brown, Special Olympian, was presented with an award from the Dufferin OPP as the top fundraiser for the 2024 Polar Plunge.

7. **Proclamation: Sikh Heritage Month – April 2024**

Warden White declared the month of April 2024 to be Sikh Heritage Month in the County of Dufferin. The Sikh flag will be raised at 55 Zina Street, Orangeville on April 15, 2024 at 2:00 pm.

8. **Proclamation & Delegation: National Volunteer Week – April 14 – 20, 2024**

Warden White declared the week of April 14 – 20, 2024 to be National Volunteer Week in the County of Dufferin.

Jennifer Payne, Executive Director, Headwaters Communities In Action, delegated regarding volunteerism in Dufferin County.

9. **Proclamation: National Day of Mourning – April 28, 2024**

Warden White declared April 28, 2024 to be National Day of Mourning in the County of Dufferin. County flags will be lowered for the day.

10. **Proclamation: Health & Safety Month – April 2024**

Warden White declared the month of May 2024 to be Health and Safety Month in the County of Dufferin.

11. **PUBLIC QUESTION PERIOD**

There were no questions from the public.

**PRESENTATION AND CONSIDERATIONS OF REPORTS**

12. **Infrastructure and Environmental Services Minutes – March 28, 2024**

**Moved by Councillor Post, seconded by Councillor McLean**

**THAT the minutes of the Infrastructure and Environmental Services meeting held on March 28, 2024, and the recommendations set out, excluding Item #4 – Geotechnical Investigations – Dufferin Road 11, be adopted.**

**-Carried-**

13. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – March 28, 2024 – ITEM #1  
Dufferin Outdoor Recreation Advisory Team Minutes

THAT the minutes of the March 5, 2024 Dufferin Outdoor Recreation Advisory Team, be adopted.

14. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – March 28, 2024 – ITEM #2  
County-Owned Land 195620 Amaranth-Grand Valley Townline – Update

THAT the Report, County owned Land 195620 Amaranth-Grand Valley Townline - Update, dated March 28, 2024, from the Director of Public Works/County Engineer, be received.

15. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – March 28, 2024 – ITEM #3  
Rural Water Quality Program – Updated Funding Agreement

THAT the Report, Rural Water Quality Program – Updated Funding Agreement, dated March 28, 2024, from the Director of Public Works/County Engineer, be received;

AND THAT Council approve the Updated Rural Water Quality Program Funding Agreement in substantially the same form as presented;

AND THAT the Warden and Clerk be authorized to execute the Updated Rural Water Quality Program Funding Agreement once finalized.

Councillor Hall declared a pecuniary interest and left the meeting at 7:26 pm.

16. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – March 28, 2024 – ITEM #4  
Geotechnical Investigations – Dufferin Road 11

**Moved by Councillor Horner, seconded by Councillor Nix**

**THAT the Report, Geotechnical Investigation – Dufferin Road 11, dated March 28, 2024, from the Director of Public Works/County Engineer, be received;**

**AND THAT staff be directed to proceed with geotechnical investigations on Dufferin Road 11 at an estimated cost of \$25,000;**

**AND THAT the work be funded through the Rate Stabilization Reserve.**

**-Carried-**

Councillor Hall returned to the meeting on 7:27 pm

17. **General Government Services Minutes – March 28, 2024**

**Moved by Councillor Gerrits, seconded by Councillor Little**

**THAT the minutes of the General Government Services meeting held on March 28, 2024, and the recommendations set out, be adopted.**

**-Carried-**

18. GENERAL GOVERNMENT SERVICES – March 28, 2024 – ITEM #1  
Diversity, Equity and Inclusion Community Advisory Committee Minutes

THAT the minutes from the March 14, 2024 meeting of the Diversity, Equity and Inclusion Community Advisory Committee, be adopted.

19. GENERAL GOVERNMENT SERVICES – March 28, 2024 – ITEM #2  
Access Dufferin Minutes

THAT the minutes from the March 20, 2024 meeting of Access Dufferin, be adopted.

20. GENERAL GOVERNMENT SERVICES – March 28, 2024 – ITEM #3A  
2024 Community Grant Allocation Recommendations

THAT the 2024 Community Grant funds be distributed as follows:

Alzheimer Society of Dufferin County	\$2,000
Bethell Hospice Foundation	\$1,500
Big Brothers, Big Sisters of Dufferin & District	\$4,300

Caledon\Dufferin Victim Services	\$3,000
Caledon Meals on Wheels	\$2,000
Centre Fellowship Church – Centre Café	\$1,500
Children’s Foundation Food & Friends	\$5,000
Credit Meadows Elementary School	\$2,000
Dufferin Arts Council	\$3,600
Dufferin County Canadian Black Association	\$2,500
Dufferin County Cultural Resource Circle	\$3,000
Dufferin Film Festival	\$4,000
Dufferin Parent Support Network	\$5,000
East Garafraxa Public School Snack Program	\$2,000
Edify Centre	\$3,000
Everdale Farm	\$3,000
Fiddlehead Care Farm Inc.	\$4,850
Grand Valley & District Horticultural Society	\$500
Headwaters Health Care Centre – TeleCheck	\$1,400
Highlands Youth for Christ	\$3,675
Hospice Dufferin	\$5,000
North Dufferin Agriculture & Community Taskforce	\$2,875
Orangeville & Area Filipino Community	\$1,000
Orangeville & District Seniors Centre	\$2,250
Orangeville Community Band	\$550
Orangeville Fiddle & Stepdance Contest	\$2,000
Orton Community Association	\$1,500
Primrose Elementary School	\$2,000
Rotary Club of Orangeville	\$1,500
Rotary Club of Shelburne	\$2,300
St. John’s Ambulance	\$2,000
Streams Community Hub	\$4,000
The Brave Canoe	\$2,000
Westminster United Church	\$3,000
Youth Activists Inc.	\$4,000

21. GENERAL GOVERNMENT SERVICES – March 28, 2024 – ITEM #3B  
2024 Community Grant Allocation Recommendations

THAT the 1849 Lorne Scots Army Cadets receive a grant of \$1,200 from the 2024 Community Grant funds.

22. GENERAL GOVERNMENT SERVICES – March 28, 2024 – ITEM #4  
Review of Council Policies – Report #2

THAT the report from the Clerk, dated March 28, 2024, regarding a review of Council Policies, be received;

AND THAT the following attached Policies be approved:

- Council Professional Development Expenses – Policy # 1-03-07
- Delegation of Authority – Policy #1-02-08.

23. GENERAL GOVERNMENT SERVICES – March 28, 2024 – ITEM #5  
Memorandum of Understanding with the Salvation Army Emergency Disaster Services

THAT the report from the Manager of Preparedness, 911 & Corporate Projects, dated March 28, 2024, regarding a Memorandum of Understanding with Salvation Army Emergency Disaster Services, be received;

AND THAT the Warden and Clerk be authorized to execute the proposed Memorandum of Understanding on behalf of the County.

21. **Health & Human Services Minutes – March 28, 2024**

**Moved by Councillor Little, seconded by Councillor Mills**

**THAT the minutes of the Health and Human Services meeting held on March 28, 2024, be adopted.**

**-Carried-**

24. HEALTH & HUMAN SERVICES – March 28, 2024 – ITEM #1  
Reallocation of Funding Notice

THAT the report of the Administrator, dated March 28, 2024, regarding the Reallocation of Funding Notice, be received.

25. HEALTH & HUMAN SERVICES – March 28, 2024 – ITEM #2  
Funding Notice – Local Priorities Fund

THAT the report of the Administrator, dated March 28, 2024, regarding the Funding Notice – Local Priorities Fund, be received.

26. HEALTH & HUMAN SERVICES – March 28, 2024 – ITEM #3  
2023 Resident & Family Satisfaction Survey

THAT the report of the Administrator, dated March 28, 2024, with regards to the Dufferin Oaks 2023 Resident and Family Satisfaction Survey, be received.

27. HEALTH & HUMAN SERVICES – March 28, 2024 – ITEM #4  
Dufferin County Paramedic Service Annual Report

THAT the report of the Chief of Paramedics, dated March 28, 2024, with regards to the Dufferin County Paramedic Services annual report, be received.

28. HEALTH & HUMAN SERVICES – March 28, 2024 – ITEM #5  
Community Paramedic Support for Long Term Care Funding Letter

THAT the report of the Chief of Paramedics, Community Paramedic Support for Long Term Care (CPLTC) funding letter, dated March 28, 2024, be received.

29. HEALTH & HUMAN SERVICES – March 28, 2024 – ITEM #6  
County Wide Transit

THAT Committee recommend Council form an ad hoc committee to investigate transit options in the County.

30. **Community Development and Tourism Minutes – March 28, 2024**

**Moved by Councillor Post, seconded by Councillor Little**

**THAT the minutes of the Community Development and Tourism meeting held on January 25, 2024, be adopted.**

**-Carried-**

31. COMMUNITY DEVELOPMENT & TOURISM – March 28, 2024 – ITEM #1  
Building Services Division 2023 Annual Report

THAT the report of the Chief Building Official, "Building Services Division 2023 Annual Report", dated March 28, 2024, be received.

32. COMMUNITY DEVELOPMENT & TOURISM – March 28, 2024 – ITEM #2  
Update of Tourism Strategy & Action Plan

THAT the report of the Manager of Economic Development, "Update of Tourism Strategy & Action Plan (2021-2026)", dated March 28, 2024, be received.



33. **Manager of Corporate Finance, Treasurer & Manager of Procurement’s Report – First Quarter Procurement report**

A report from the Manager of Corporate Finance, Treasurer & Procurement Manager, dated April 11, 2024, to provide the quarterly update on all Request for Tenders and Request for Proposals in accordance with By-law 2017-33 Procurement of Goods and Services 2017, Section (4.2.7).

**Moved by Councillor Hall, seconded by Councillor Gerrits**

**THAT the First Quarter Procurement Report, from the Manager of Corporate Finance, Treasurer, and the Procurement Manager, dated April 11, 2024, be received.**

**-Carried-**

34. **Manager of Corporate Finance, Treasurer – 2023 Financial Results**

A report from the Manager of Corporate Finance, Treasurer, dated April 11, 2024, to provide an overview of 2023 financial results.

**Moved by Councillor Mills, seconded by Councillor Post**

**THAT the report of the Manager of Corporate Finance, Treasurer, dated April 11, 2024, regarding 2023 Year End Results, be received;**

**AND THAT the projects listed below totally \$1,137,000 be added to the 2024 capital workplan:**

<b>Project</b>	<b>Division</b>	<b>2024 Workplan Adjustment</b>
<b>Vehicles</b>	<b>Building</b>	<b>\$325,000</b>
<b>DR 109 Roadwork</b>	<b>Engineering</b>	<b>\$120,000</b>
<b>Pickup</b>	<b>County Forest</b>	<b>\$60,000</b>
<b>One Tonne Pickup</b>	<b>Operations</b>	<b>\$107,000</b>
<b>Pickup</b>	<b>Facilities</b>	<b>\$60,000</b>
<b>Asphalt Paving</b>	<b>Housing</b>	<b>\$90,000</b>
<b>Security</b>	<b>Paramedics</b>	<b>\$40,000</b>
<b>HVAC</b>	<b>Long Term Care</b>	<b>\$30,000</b>
<b>Interior Upgrades</b>	<b>Long Term Care</b>	<b>\$30,000</b>
<b>Nurse Call System</b>	<b>Long Term Care</b>	<b>\$275,000</b>

**-Carried-**

35. **Director of Community Services' Report – New Supportive Housing Collaboration**

A report from the Director of Community Services, dated April 11, 2024, to provide details on a new Supportive Housing Collaboration between the County of Dufferin and Services and Housing In the Province (SHIP) at 236 First Street, Orangeville.

**Moved by Councillor Post, seconded by Councillor Gerrits**

**THAT the report of the Director of Community Services, titled New Supportive Housing Collaboration, dated, April 11, 2024, be received.**

**-Carried-**

36. **Senior Planner's Report – Official Plan Amendment No. 5 – Township of Mulmur**

A report from the Senior Planner, dated April 11, 2024, to seek approval for Official Plan Amendment No. 5, as adopted by the Township of Mulmur.

**Moved by Councillor Gerrits, seconded by Councillor McLean**

**THAT the report of the Senior Planner, titled Official Plan Amendment No. 5 – Township of Mulmur, dated April 11, 2024, be received;**

**AND THAT Council approve Official Plan Amendment No. 5, as adopted by the Township of Mulmur.**

**-Carried-**

37. **Chief Administrative Officer's Report – Monthly Update from Outside Boards**

A report from the Chief Administrative Officer, dated April 11, 2024, to provide Council with an update of activities from outside boards and agencies.

**Moved by Councillor Soloman, seconded by Councillor Little**

**THAT the report of the Chief Administrative Officer, dated April 11, 2024, with respect to Reports from Outside Boards, be received.**

**-Carried-**

38. **STRATEGIC PLAN UPDATE**

There was no strategic plan update.

## **CORRESPONDENCE**

### 39. **Town of Shelburne**

A resolution from the Town of Shelburne, dated March 25, 2024, regarding the eradication of all forms of racism, especially Islamophobia and Anti-Semitism.

**Moved by Councillor Post, seconded by Councillor Horner**

**THAT the resolution from the Town of Shelburne, dated March 25, 2024, be referred to the Diversity, Equity and Inclusion Community Advisory Committee for comments.**

**-Carried-**

### 40. **NOTICE OF MOTIONS**

#### **MOTIONS**

The following motion was deferred at the January 11, 2024 Council meeting and asked to be brought back to the Council table:

### 41. **Moved by Councillor Rentsch, seconded by Councillor Soloman**

**THAT County owned property located at 195620 and 195594 Amaranth-East Luther Townline, Grand Valley, be declared as surplus and be disposed of in accordance with Policy #2-06-10 Disposal of County Property Through Sale.**

Correspondence from Bill McCutcheon, Dufferin Federation of Agriculture (DFA) Dufferin/Grey Pasture Farm Committee, dated April 11, 2024, was circulated on desk for consideration as it relates to the property in the motion.

### 42. **Moved by Councillor Gerrits, seconded by Councillor Nix**

**THAT the motion regarding the property located at 195620 and 195594 Amaranth-East Luther Townline, Grand Valley and the correspondence from Dufferin Federation of Agriculture (DFA) be referred to Committee;**

**AND THAT recommendations be brought back to Council no later than the June 12, 2024 Council meeting.**

**-Carried-**

### 43. **CLOSED SESSION**

44. **BY-LAWS**

- 2024-16 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and Georgian College of Applied Arts and Technology. (Lease Agreement – Mel Lloyd Centre)  
Authorization: Council – April 11, 2024
- 2024-17 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and Ontario Health. (Long Term Care Homes Service Accountability Agreement Extension)  
Authorization: Council – April 11, 2024
- 2024-18 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and Ontario Health. (Multi-Sector Service Accountability Agreement Extension)  
Authorization: Council – April 11, 2024
- 2024-19 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and His Majesty the King in right of Ontario as represented by the Solicitor General. (Court Security & Prisoner Transport Transfer Payment Agreement)  
Authorization: Council – April 11, 2024

**Moved by Councillor Post, seconded by Councillor McLean**

**THAT By-Law 2024-16 through to By-Law 2024-19, inclusive, be read a first, second and third time and enacted.**

**-Carried-**

45. **OTHER BUSINESS**

Councillor Rentsch noted Council passed a resolution at the December 14, 2023 meeting to continue discussions regarding County owned properties. He noted he would like to see the discussion continue. Warden White will work with staff to schedule the meeting.

Councillor Gerrits asked if volunteers were need for the Ad Hoc committee for County-wide trans that was adopted from the Community Development and Tourism meeting. The Clerk noted a Terms of Reference would be brought

forward to the next Committee meeting for consideration, which will determine the number of Council members needed.

Warden White reminded Council of the upcoming Wildfire Workshop at Monora Park on April 12, 2024.

Warden White noted this is Chief Paramedic Tom Reid's last Council meeting as he will retire as of April 30, 2024. A retirement celebration will be held on April 29, 2024 from 12:00 pm to 3:00 pm at Monora Park.

46. **CONFIRMATORY BY-LAW**

2024-20      A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on April 11, 2024.

**Moved by Councillor Mills, seconded by Councillor Post**

**THAT By-Law 2024-20 be read a first, second and third time and enacted.**

**-Carried-**

47. **ADJOURNMENT**

**Moved by Councillor Gardhouse, seconded by Councillor Hawkins**

**THAT the meeting adjourn.**

**-Carried-**

The meeting adjourned at 8:29 pm.

Next meeting:      Thursday, May 9, 2024  
Edelbrock Centre, 30 Centre Street, Orangeville ON

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Darren White, Warden

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Michelle Dunne, Clerk