



GENERAL GOVERNMENT SERVICES COMMITTEE MINUTES
Thursday, June 23, 2022 at 11:00 a.m.

The Committee met at 11:00 a.m. by video conference.

Members Present: Councillor John Creelman (Chair)
Warden Wade Mills
Councillor Steve Anderson (arrived at 11:01 a.m.)
Councillor Janet Horner (arrived at 11:04 a.m.)
Councillor Andy Macintosh
Councillor Philip Rentsch (arrived at 11:02 a.m.)
Councillor Steve Soloman

Staff Present: Sonya Pritchard, Chief Administrative Officer
Michelle Dunne, Clerk
Rebecca Whelan, Deputy Clerk
Rohan Thompson, Director of People and Equity
Aimee Raves, Manager of Corporate Finance,
Treasurer

Chair Creelman called the meeting to order at 11:00 a.m.

LAND ACKNOWLEDGEMENT STATEMENT

Chair Creelman shared the Land Acknowledgement Statement.

ROLL CALL

The Clerk verbally took a roll call of the Councillors in attendance.

Councillor Anderson joined the meeting at 11:01 a.m.

Councillor Rentsch joined the meeting at 11:02 a.m.

DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

PUBLIC QUESTION PERIOD

There were no questions from the Public.

REPORTS

Councillor Horner joined the meeting at 11:04 a.m.

1. GENERAL GOVERNMENT SERVICES – June 23, 2022 – ITEM #1
Restricted Acts after Nomination Day (Lame Duck) Provisions of the Municipal Act

A report from the Clerk, dated June 23, 2022, to provide Council with information regarding the Restricted Acts provision contained in the Municipal Act 2001 and seek approval to delegate authority to the Chief Administrative Officer in the event of a lame duck period.

Moved by Councillor Macintosh, seconded by Councillor Soloman

THAT the report from the Clerk, dated June 23, 2022, titled Restricted Acts after Nomination Day (Lame Duck) Provisions of the Municipal Act, be received;

AND THAT a by-law be prepared to delegate authority to the Chief Administrative Officer with respect to the actions set out in the Municipal Act, 2001 Section 275(3) during the period which Council may be restricted from certain acts, as set out in Section 275 of the Municipal Act, 2001.

-Carried-

2. GENERAL GOVERNMENT SERVICES – June 23, 2022 – ITEM #2
Procedural By-Law Review – Report #3

A report from the Clerk, dated June 23, 2022, to share the draft Procedural By-law that will be placed on the July 14, 2022 Council meeting agenda

Moved by Warden Mills, seconded by Councillor Macintosh

THAT the report from the Clerk, dated June 23, 2022, regarding the Procedural By-law Review Report #3, be received;

AND THAT staff investigate the status of the County of Dufferin Act.

-Carried-

3. GENERAL GOVERNMENT SERVICES – June 23, 2022 – ITEM #3
Workforce Planning Update: Employment Systems Review

A report from the Director of People and Equity, dated June 23, 2022, to provide a progress update on the Employment Systems Review, assessment of organizational culture and staff census that was discussed in the January 27th 2022 report to committee.

Moved by Councillor Horner, seconded by Councillor Soloman

THAT the report of the Director of People & Equity, dated June 23, 2022 with respect to moving forward with the Employment Systems Review which includes a staff census and organizational culture review, be received.

-Carried-

4. GENERAL GOVERNMENT SERVICES – June 23, 2022 – ITEM #4
Respect in the Workplace – Preventing Violence, Harassment & Discrimination Policy & Program

A report from the Director of People and Equity, dated June 23, 2022, to provide Committee with information on the changes made to the violence and harassment policies, and to seek approval for the attached draft Respect in the Workplace – Preventing Violence, Harassment and Discrimination Policy and Program.

Moved by Councillor Rentsch, seconded by Councillor Macintosh

THAT the report of the Director of People and Equity, dated June 23, 2022, titled Respect in the Workplace – Preventing Violence, Harassment and Discrimination Policy and Program, be received;

AND THAT the attached Respect in the Workplace – Preventing Violence, Harassment and Discrimination Policy and Program 2-4-01-06 be approved.

-Carried-

5. GENERAL GOVERNMENT SERVICES – June 23, 2022 – ITEM #5
Insurance Renewal

A report from the Manager of Corporate Finance, Treasurer, dated June 23, 2022, to seek Council approval to extend the current insurance contract for an additional year.

Moved by Councillor Horner, seconded by Councillor Macintosh

THAT the report of the Manager of Corporate Finance, Treasurer, dated June 23, 2022, regarding Insurance Renewal, be received;

AND THAT that Intact Public Entities be engaged to provide Insurance Services for the 2023 fiscal year.

-Carried-

6. GENERAL GOVERNMENT SERVICES – June 23, 2022 – ITEM #6
Non-Union Cost of Living Adjustment 2022

A report from the Chief Administrative Officer, dated June 23, 2022, to recommend a change to the process for determining the cost of living adjustment for non-union staff and County Council compensation for 2022 and future years.

Moved by Councillor Rentsch, seconded by Councillor Macintosh

THAT the report of the Chief Administrative Officer, regarding the Non-Union Cost of Living Adjustment 2022, dated June 23 2022, be received;

AND THAT the Non-Union and County Council cost of living adjustment budgeted for 2022 be implemented for July 1, 2022;

AND THAT a policy for future adjustments using CPI (Consumer Price Index) as a benchmark/guide be presented for consideration as part of the 2023 budget process.

-Carried-

7. GENERAL GOVERNMENT SERVICES – June 23, 2022 – ITEM #7
Strategic Action Plan Progress Update June 2022 – GGS Objectives

A report from the Chief Administrative Officer, dated June 23, 2022, to provide committee members with a progress update of the strategic objectives that fall under the oversight of the General Government Services Committee and to provide

additional detail on the actions planned to achieve those objectives.

Moved by Warden Mills, seconded by Councillor Soloman

THAT the report of the Chief Administrative Officer, regarding the Strategic Action Plan – GGS Objectives, dated June 23, 2022, be received.

-Carried-

OTHER BUSINESS

Councillor Anderson expressed thanks to County staff for their support and participation at the Multicultural Day event hosted by the Dufferin County Multicultural Foundation and the Museum of Dufferin.

ADJOURNMENT

The meeting adjourned at 11:29 a.m.

NEXT MEETING: Thursday, August 25, 2022 at 11:00 a.m.
Video Conference

Respectfully submitted,

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Councillor John Creelman, Chair
General Government Services Committee