



GENERAL GOVERNMENT SERVICES COMMITTEE MINUTES
Thursday, May 26, 2022 at 11:00 a.m.

The Committee met at 11:00 a.m. by video conference.

Members Present: Councillor John Creelman (Chair)
Warden Wade Mills
Councillor Steve Anderson
Councillor Janet Horner
Councillor Andy Macintosh
Councillor Philip Rentsch
Councillor Steve Soloman

Staff Present: Sonya Pritchard, Chief Administrative Officer
Michelle Dunne, Clerk
Rebecca Whelan, Deputy Clerk
Rohan Thompson, Director of People and Equity
Steve Murphy, Manager – Preparedness, 911, & Corporate Projects

Chair Creelman called the meeting to order at 11:03 a.m.

LAND ACKNOWLEDGEMENT STATEMENT

Chair Creelman shared the Land Acknowledgement Statement.

ROLL CALL

The Clerk verbally took a roll call of the Councillors in attendance.

DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

PUBLIC QUESTION PERIOD

There were no questions from the Public.

PRESENTATION

1. GENERAL GOVERNMENT SERVICES – May 26, 2022 – ITEM #1
Development Charges Study

Sean-Michael Stephen, Managing Partner, Watson & Associates Economists Ltd., presented information regarding the 2022 Development Charges Background Study.

A public meeting will be held on June 9, 2022 at 6:30 p.m. regarding the Development Charges By-law.

REPORTS

2. GENERAL GOVERNMENT SERVICES – May 26, 2022 – ITEM #2
Policy Development – International Aid, Donations, Proclamations, Flag Raising

A report from the Director of People and Equity, dated May 26, 2022, to propose a holistic review and development of a series of policies to guide County Council and staff in considering requests for international aid, donations, proclamations and flag raising.

Moved by Councillor Horner, seconded by Warden Mills

THAT the report of the Director of People and Equity, dated May 26, 2022, with respect to Policy Development – International Aid, Donations, Proclamations, and Flag Raising Requests, be received;

AND THAT staff be directed to research options with respect to policies on International Aid, Donations, Proclamations, and Flag Raising.

-Carried-

3. GENERAL GOVERNMENT SERVICES – May 26, 2022 – ITEM #3
Right to Disconnect Policy

A report from the Director of People and Equity, dated May 26, 2022, to provide Council with information on Bill 27, Working for Workers Act, 2021, specifically the

Right to Disconnect and to seek approval for the attached draft Right to Disconnect Policy.

Moved by Councillor Macintosh, seconded by Councillor Soloman

THAT the report of the Director of People and Equity, dated May 26, 2022, titled Right to Disconnect Policy, be received;

AND THAT the attached Right to Disconnect Policy 2-4-01-15 be approved.

-Carried-

4. GENERAL GOVERNMENT SERVICES – May 26, 2022 – ITEM #4
Joint Multi-Year Accessibility Plan – 2022 – 2025

A report from the Manager – Preparedness, 911 and Corporate Projects, dated May 26, 2022, seek Council's endorsement of the Joint Multi-Year Accessibility Plan (MYAP) for 2022-2025.

Warden Mills left the meeting at 12:03 p.m.

Moved by Councillor Macintosh, seconded by Councillor Rentsch

THAT the Report from the Manager – Preparedness, 911 & Corporate Projects, dated May 26, 2022, titled Joint Multi-Year Accessibility Plan 2022-2025, be received;

AND THAT the attached Joint Multi-Year Accessibility Plan 2022-2025 be approved.

-Carried-

Councillor Horner left the meeting at 12:04 p.m.

5. GENERAL GOVERNMENT SERVICES – May 26, 2022 – ITEM #5
Annual Report on Long Term Debt Capacity

A report from the Manager of Corporate Finance, Treasurer, dated May 26, 2022, to provide an annual update on the County's long-term debt position and future borrowing capacity, as required by O.Reg.403/02 (amended to O.Reg.289/11).

Moved by Councillor Macintosh, seconded by Councillor Soloman

THAT the report from the Manager of Corporate Finance, Treasurer, dated May 26, 2022, Annual Report on Long Term Debt Capacity, be received.

-Carried-

6. GENERAL GOVERNMENT SERVICES – May 26, 2022 – ITEM #6
Procedural By-Law Review – Report #2

A report from the Clerk, dated May 26, 2022, to recommend approval on a Procedural by-law that will govern the calling, place and proceeding for meetings for the 2022 – 2026 Council Term.

Moved by Councillor Macintosh, seconded by Councillor Anderson

THAT the report from the Clerk, dated May 26, 2022, regarding the Procedural By-law Review Report #2, be received;

AND THAT the Procedural By-law be placed on the July 14, 2022 Council Agenda for approval.

-Carried-

7. GENERAL GOVERNMENT SERVICES – May 26, 2022 – ITEM #7
Amendments to the User Fee By-Law

A report from the Clerk, dated May 26, 2022, to update the current fee by-law and recommend changes to user fees charged within various departments of the County of Dufferin.

Moved by Councillor Rentsch, seconded by Councillor Anderson

THAT the report from the Clerk, dated May 26, 2022, titled Amendments to User Fee By-law, be received;

AND THAT the fee adjustments as outlined in the report be approved;

AND THAT Schedule A, Schedule C, Schedule D, and Schedule E be amended as outlined in the report;

AND THAT the necessary by-law be enacted.

-Carried-

8. GENERAL GOVERNMENT SERVICES – May 26, 2022 – ITEM #8
Council Remuneration Review – Report #2

A report from the Clerk, dated May 26, 2022, to follow up from the staff direction given at the April committee meeting to provide options to Council on remuneration for the term of Council 2022 to 2026.

Councillor Horner joined the meeting at 12:25 p.m.

Moved by Councillor Anderson, seconded by Councillor Horner

THAT the report from the Clerk, dated May 26, 2022, regarding Council Remuneration Review, be received;

AND THAT the following salaries be approved for the 2022 – 2026 term of Council:

- **Warden - \$79,686.80**
- **Councillor - \$26,130.40**
- **Committee Chair - \$28,000.00**

-LOST-

Moved by Councillor Horner, seconded by Councillor Macintosh

THAT the report from the Clerk, dated May 26, 2022, regarding Council Remuneration Review, be received;

AND THAT Option #3 be approved for the 2022-2026 term of Council:

- **Warden - \$79,686.80**
- **Councillor - \$24,630.40**
- **Committee Chair - \$26,130.40**

-Carried-

9. GENERAL GOVERNMENT SERVICES – May 26, 2022 – ITEM #9
Service Optimization & Workforce Planning Strategy Update

A report from the Chief Administrative Officer, dated May 26, 2022, to provide additional information and recommend next steps in the strategy framework since the last update approved by Council in January 2022.

Moved by Councillor Rentsch, seconded by Councillor Soloman

THAT the report of the Chief Administrative Officer, dated May 26, 2022, with respect to Workforce Planning Strategy Framework Next Steps, be received;

AND THAT the next steps identified in the Service Optimization and Workforce Planning Strategy Framework be approved.

-Carried-

10. GENERAL GOVERNMENT SERVICES – May 26, 2022 – ITEM #10
Strategic Plan 2023-2026

A report from the Chief Administrative Officer, dated May 26, 2022, to recommend that staff initiate the process for the next Strategic Plan which will cover the period 2023 to 2026.

Moved by Councillor Macintosh, seconded by Councillor Horner

THAT the report of the Chief Administrative Officer, dated May 26, 2022, with respect to Strategic Plan 2023-2026, be received;

AND THAT, staff be direct to initiate the Strategic Plan process for the next term of Council;

AND THAT, staff be authorized to engage a Strategic Plan consultant to be funded from Development Charges.

-Carried-

CORRESPONDENCE

11. GENERAL GOVERNMENT SERVICES – May 26, 2022 – ITEM #11
Association of Municipalities of Ontario (AMO) Delegation Requests

Correspondence from the Ministry of Municipal Affairs and Housing, dated May 3, 2022, regarding Association of Municipalities of Ontario (AMO) delegation requests for the 2022 Annual Conference. The Committee did not request a delegation.

OTHER BUSINESS

At the Infrastructure and Environmental Services Committee meeting, a question was asked regarding the GFL transfer station and whether it is currently open to the public. Staff have confirmed with GFL that they are experiencing a driver shortage and as a result, there is a daily cap on the amount of waste accepted. The transfer station closes early if they reach the cap. It is recommended that residents call GFL in advance to ensure the transfer station is open. Staff will continue to communicate updates to the public and to the local municipalities.

ADJOURNMENT

The meeting adjourned at 12:56 p.m.

NEXT MEETING: Thursday, June 23, 2022 at 11:00 a.m.
Video Conference

Respectfully submitted,

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Councillor John Creelman, Chair
General Government Services Committee