



## **COUNCIL AGENDA**

**Thursday, February 10, 2022 at 2:00 p.m.**

**By video conference** – The meeting will be live streamed on YouTube at the following link:  
<https://www.youtube.com/channel/UCCx9vXkywflJr0LUVkKnYWQ>

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### **1. ROLL CALL**

Verbal roll call by the Clerk.

### **2. APPROVAL OF THE AGENDA**

THAT the Agenda and any Addendum distributed for the February 10, 2022 meeting of Council, be approved.
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### **3. DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

### **4. APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

THAT the minutes of the regular meeting of Council of January 13, 2022, be adopted.
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### **5. CLOSED SESSION**

#### **5.1. Closed Session Minutes – Closed Session Report (Municipal Act Section 239 (2) (a) – security of the property of the municipality or local board)**

Closed Session minutes from the special meeting of General Government Services Committee on February 3, 2022

#### **5.2. Closed Session – Canadian Union of Public Employees (CUPE) Negotiation Mandate (Municipal Act Section 239 (2)(d) – Labour relations or employee negotiations)**

**6. PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS**

**6.1. Proclamation & Delegations: Non-Profit Sector Appreciation Week**

Michele Fisher, Executive Director, Dufferin Community Foundation, will be in attendance to accept the proclamation and delegate to Council regarding Non-Profit Sector Appreciation Week.

**6.2. Proclamation: Human Trafficking Awareness Day – February 22, 2022**

**7. PUBLIC QUESTION PERIOD**

To submit your request to ask a question please contact us at [info@dufferincounty.ca](mailto:info@dufferincounty.ca) or 519-941-2816 x2500 prior to 4:30 p.m. on February 9, 2022.

**8. PRESENTATION AND CONSIDERATIONS OF REPORTS**

**8.1. Diversity, Equity and Inclusion Community Advisory Committee Minutes – January 12, 2022**

Minutes from the Diversity, Equity and Inclusion Community Advisory Committee meeting of January 12, 2022.

THAT the minutes of the Diversity, Equity and Inclusion Community Advisory Committee meeting of January 12, 2022, be adopted.

**8.2. Infrastructure & Environmental Services Minutes – January 27, 2022**

THAT the minutes of the Infrastructure and Environmental Services meeting held on January 27, 2022, and the recommendations set out be adopted.

INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 27, 2022 – ITEM #1  
Curbside Waste Collection - Contract Award

THAT Report, Curbside Waste Collection - Contract Award, from the Director of Public Works/County Engineer, dated Thursday, January 27, 2022, be received.

INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 27, 2022 – ITEM #2  
Charge Up in Dufferin – Network Usage and Operating Cost Update

THAT Report, Charge Up in Dufferin – Network Usage and Operating Cost

Update, dated January 27, 2022 from the Director of Public Works/County Engineer be received.

INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 27, 2022 – ITEM #3  
Dufferin County Forest - LDD Moth Management Update

THAT the Report, Dufferin County Forest – LDD Moth Management Update, dated January 27, 2022, from the Director of Public Works/County Engineer, be received.

INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 27, 2022 – ITEM #4  
Dufferin County Forest – Annual Report 2021

THAT Report, Dufferin County Forest - Annual Report 2021, dated January 27, 2022, from the Director of Public Works/County Engineer be received.

INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 27, 2022 – ITEM #5  
Town of Shelburne By-Pass Update – January 2022

THAT Report, Town of Shelburne By-Pass Update – January 2022, dated January 27, 2022 from the Director of Public Works/County Engineer be received.

INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 27, 2022 – ITEM #6  
Township of Mulmur

THAT staff report back directly to Council regarding options for recycling election signs.

INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 27, 2022 – ITEM #7  
Draft 2022 Budget

THAT the draft road rationalization study completed in 2016 be brought back to Committee.

**8.3. General Government Services Minutes – January 27, 2022**

THAT the minutes of the General Government Services meetings held on January 27, and February 3, 2022, and the recommendations set out be adopted.

GENERAL GOVERNMENT SERVICES – January 27, 2022 – ITEM #1  
Headwaters Communities In Action Partnership Agreement: End of Year Report 2021

THAT staff be directed to work with Headwaters Communities in Action to investigate options for offering sustainable funding through the community grants program.

GENERAL GOVERNMENT SERVICES – January 27, 2022 – ITEM #2  
2021 Compensation Update

THAT the presentation from ML Consulting regarding the 2021 Compensation Update dated January 27, 2022, be received.

GENERAL GOVERNMENT SERVICES – January 27, 2022 – ITEM #3  
Workforce Planning Next Steps

THAT the report of the Chief Administrative Officer, dated January 27, 2022 with respect to the Workforce Planning Strategy Framework Next Steps, be received.

GENERAL GOVERNMENT SERVICES – January 27, 2022 – ITEM #4  
Streamline County IT/GIS Services with Local Municipalities

THAT the Report from the Manager of Information Technology & Geographic Information Systems dated January 27th, 2022 titled Streamline County IT/GIS services with local municipalities, be received.

GENERAL GOVERNMENT SERVICES – January 27, 2022 – ITEM #5  
Emergency Management Program Committee – Terms of Reference

THAT the report of the Manager – Preparedness and 911 dated January 27, 2022 with respect to Emergency Management Program Committee – Terms of Reference, be received;

AND THAT the attached Terms of Reference be approved.

GENERAL GOVERNMENT SERVICES – February 3, 2022 – ITEM #2  
Closed Session Report (Municipal Act Section 239 (2) (a) – security of the property of the municipality or local board)

THAT the confidential report of the Manager of Corporate Finance, Treasurer and Manager of Information Technology and Geographic Information Systems, dated January 27, 2022, be received.

**8.4. Health & Human Services Minutes – January 27, 2022**

THAT the minutes of the Health and Human Services meeting held on January 27, 2022, and the recommendations set out be adopted.

HEALTH & HUMAN SERVICES – January 27, 2022 – ITEM #1  
Dufferin Oaks Update

THAT the report of the Administrator dated January 27, 2022 with regards to the Dufferin Oaks Update be received.

HEALTH & HUMAN SERVICES – January 27, 2022 – ITEM #2  
Dufferin County Paramedic Services Update

THAT the report of the Chief dated January 27, 2022 with regards to the Dufferin County Paramedic Services Update, be received.

HEALTH & HUMAN SERVICES – January 27, 2022 – ITEM #3  
Quarterly Community Services Activity Report – Third Quarter 2021

THAT the report of the Director, Community Services, titled Quarterly Community Services Activity Report – Third Quarter, 2021, dated January 27, 2022 be received.

HEALTH & HUMAN SERVICES – January 27, 2022 – ITEM #4  
Town of Orangeville Men's Homelessness Committee

THAT the Town of Orangeville Men's Homelessness Committee Needs Assessment report be received;

AND THAT advocacy for a crisis care bed facility in Orangeville be supported.

**8.5. Community Development & Tourism Minutes – January 27, 2022**

THAT the minutes of the Community Development and Tourism meeting held on January 27, 2022, and the recommendations set out be adopted.

COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #3  
Bousfields Inc. (Flato Developments)

THAT staff report back to the committee providing a status update and provide options available to move the development forward.

COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #5  
Municipal Comprehensive Review – Draft Land Need Analysis Report

THAT the Land Needs Analysis prepared by WSP be received;

AND THAT staff be directed to circulate the report to each of the local municipalities for review and comment;

AND THAT once completed, staff and WSP engage with stakeholders and the public.

COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #6  
Municipal Comprehensive Review (MCR) Timelines

THAT the report from the Director of Development and Tourism, dated January 27, 2022, regarding the Municipal Comprehensive Review, be received.

COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #7  
Shared Land Use Planning Services MOU

THAT the report from the Director of Development and Tourism, dated January 27, 2022, regarding Shared Land Use Planning Services MOU, be received;

AND THAT the Warden and the Clerk be authorized to execute the Memorandum of Understanding with East Garafraxa for a shared Land Use Planning Services.

COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #8  
Economic Development Funding Issued in 2020

THAT the report of the Director of Development and Tourism, dated January 27, 2022, with respect to the Economic Development Funding Issued in 2020, be received.

COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #9  
Bousfields Inc. - Municipal Comprehensive Review (DiPoce Lands)

THAT the correspondence from Bousfields Inc., dated January 20, 2022 regarding the Municipal Comprehensive Review and the lands owned by DiPoce Management in the Town of Shelburne, be received.

COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #10  
Township of Mulmur – Economic Development Fund

THAT the correspondence from the Township of Mulmur, dated January 21, 2022 regarding the Economic Development Fund, be received.

COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #11  
Township of East Garafraxa – Municipal Comprehensive Review – Draft Land Needs Analysis Report

THAT the correspondence from the Township of East Garafraxa, dated January 26, 2022 regarding the Municipal Comprehensive Review – Draft Land Needs Analysis report, be received.

**8.6. Transit Feasibility Working Group – Summary Notes**

A summary of the Transit Feasibility Working Group meeting held on January 28, 2022.

THAT summary notes of the Transit Feasibility Working Group held on January 28, 2022, be received.
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**8.7. Chief Administrative Officer's Report – Monthly Update from Outside Boards**

A report from the Chief Administrative Officer, dated February 10, 2022, to provide Council with an update of activities from outside boards and agencies.

THAT the report of the Chief Administrative Officer, dated February 10, 2022 with respect to Reports from Outside Boards be received.
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**9. CORRESPONDENCE**

**9.1. Town of Caledon & Town of Mono**

Correspondence from Mayor John Creelman, Town of Mono, and Mayor Allan Thompson, Town of Caledon dated January 7, 2022, to the Ministry of the Attorney General regarding Provincial Offences Court Backlog.

THAT correspondence from Mayor John Creelman, Town of Mono, and Mayor Allan Thompson, Town of Caledon dated January 7, 2022, to the Ministry of the Attorney General regarding Provincial Offences Court Backlog, be supported.

**10. NOTICE OF MOTIONS**

**11. MOTIONS**

**11.1. Moved by Councillor Currie**

**THAT the requirement that surplus farm dwelling be subject to Minimum Distance Separation 1' setback provisions be removed (if applicable) from soon-to-be-completed County Official Plan.**

**12. BY-LAWS**

2022-03      A by-law to approve an agreement between Corporation of the County of Dufferin and Family Transition Place (Lease Agreement – Mel Lloyd Centre)  
Authorization: Council – February 10, 2022

**13. OTHER BUSINESS**

**14. CONFIRMATORY BY-LAW**

2022-xx      A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on February 10, 2022.

THAT by-law 2022-xx be read a first, second and third time and enacted.



**15. ADJOURNMENT**

THAT the meeting adjourn.



## **DUFFERIN COUNTY COUNCIL MINUTES**

**Thursday, January 13, 2022 at 2:00 p.m.**

**Video Conference**

### **Council Members Present:**

Warden Wade Mills (Shelburne)  
Councillor Steve Anderson (Shelburne)  
Councillor Sandy Brown (Orangeville)  
Councillor John Creelman (Mono)  
Councillor Bob Currie (Amaranth)  
Councillor Guy Gardhouse (East Garafraxa)  
Councillor Chris Gerrits (Amaranth)  
Councillor Earl Hawkins (Mulmur)  
Councillor Janet Horner (Mulmur)(joined at 2:08 p.m.)  
Councillor Andy Macintosh (Orangeville)  
Councillor Philip Rentsch (Grand Valley)  
Councillor Steve Soloman (Grand Valley)  
Councillor Darren White (Melancthon)

### **Council Members Absent:**

Councillor Fred Nix (Mono) (prior notice)

### **Staff Present:**

Sonya Pritchard, Chief Administrative Officer  
Michelle Dunne, Clerk  
Rebecca Whelan, Deputy Clerk  
Aimee Raves, Manager of Corporate Finance/Treasurer  
Anna McGregor, Director of Community Services  
Scott Burns, Director of Public Works/County Engineer  
Brenda Wagner, Administrator of Dufferin Oaks  
Cody Joudry, Director of Development & Tourism  
Rohan Thompson, Director of People & Equity  
Tom Reid, Chief, Paramedic Services

Warden Mills called the meeting to order at 2:01 p.m.

Warden Mills announced that the meeting is being live streamed and publicly broadcast. The recording of this meeting will also be available on our website in the future.

Upcoming committee meetings will be held by video conference on Thursday, January 27, 2022 at the following times:

Infrastructure & Environmental Services Committee – 9:00 a.m.

General Government Services Committee – 11:00 a.m.

Health & Human Services Committee – 1:00 p.m.

Community Development & Tourism Committee – 3:00 p.m.

Warden Mills welcomed back Councillor Macintosh and thanked Councillor Sherwood for filling in during his absence.

**1. LAND ACKNOWLEDGEMENT STATEMENT**

Warden Mills shared the Land Acknowledgement Statement.

**2. ROLL CALL**

The Clerk verbally took a roll call of the Councillors in attendance.

**3. APPROVAL OF THE AGENDA**

**Moved by Councillor Currie, seconded by Councillor Gardhouse**

**THAT the Agenda and any Addendum distributed for the January 13, 2022 meeting of Council, be approved.**

**-Carried-**

**4. DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

**5. APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

**Moved by Councillor Hawkins, seconded by Councillor Gerrits**

**THAT the minutes of the Election of the Warden and regular meeting of Council of December 9, 2021, be adopted.**

**-Carried-**

Councillor Horner joined at 2:08 p.m.

## **6. PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS**

### **6.1. Proclamation & Delegations: Black History Month**

Warden Mills proclaimed the month of February 2022 to be Black History Month in the County of Dufferin. Alethia O'Hara-Stephenson, Dufferin County Canadian Black Association, was in attendance to accept the proclamation and presented Council with an overview of Black History Month activities.

Warden Mills announced that there will be a raising of the Pan African Flag for Black History Month on February 1, 2022 at the Museum of Dufferin at 11:00 am.

## **7. PUBLIC QUESTION PERIOD**

There were no questions received from the Public.

## **PRESENTATION AND CONSIDERATIONS OF REPORTS**

### **8. Manager of Corporate Finance/Treasurer's Report – Fourth Quarter 2021 Report on Request for Tenders and Request for Proposals**

A report from the Manager of Corporate Finance/Treasurer and Senior Procurement Specialist, dated January 13, 2022, to provide the quarterly update on all Request for Tenders and Request for Proposals in accordance with By-law 2017-33 Procurement of Goods and Services 2017, Section (4.2.7).

**Moved by Councillor Macintosh, seconded by Councillor Gerrits**

**THAT the Report on Request for Tenders and Request for Proposals, from the Manager of Corporate Finance, Treasurer and Senior Procurement Specialist, dated January 13, 2022, be received.**

**-Carried-**

### **9. Manager of Corporate Finance/Treasurer's Report – Anticipated Surplus and Reserve Contributions**

A report from the Manager of Corporate Finance/Treasurer, dated January 13, 2022, to inform Council of the anticipated 2021 surplus as well as seek permission to allocate portions of the surplus to specific reserves.

**Moved by Councillor Horner, seconded by Councillor Gerrits**

**THAT the report of the Manager of Corporate Finance, Treasurer, dated January 13, 2022, regarding Anticipated Surplus and Reserve Contributions, be received,**

**AND THAT the following 2021 reserve transfers be approved:**

<b>Reserve Name</b>	<b>Transfer Amount</b>
Reserve for Housing Programming	\$265,000 **
Reserve for Remote work and Hybrid Meetings	\$435,000 **
Reserve for Insurance Stabilization	\$200,000
Reserve for Interest and Tax Stabilization	\$500,000
Reserve for Waste Services	\$650,000 **
Reserve for Software Upgrades	\$1,500,000
Reserve for Rate Stabilization (Grants)	\$25,000 **
Reserve for Roads Equipment	\$150,000

**Moved by Councillor Currie, seconded by Councillor Hawkins- IN AMENDMENT**

**THAT the schedule be amended to reallocate \$100,000 from the reserve for Software Upgrades and apply the funds to the reserve for Roads Equipment.**

**-Lost-**

**-ORIGINAL MOTION CARRIED-**

**10. Chief Administrative Officer' Report – Service Optimization and Workforce Planning – Status as at January 2022**

A report from the Chief Administrative Officer dated January 13, 2022, to follow up on the report to Council from July 8, 2021 and to recommend next steps in implementing a Service Optimization and Workforce Planning Strategy - a high level plan that focuses on service delivery, puts people first and retains and attracts talented staff.

**Moved by Councillor Macintosh, seconded by Councillor Creelman**

**THAT the report of the Chief Administrative Officer, dated January 13, 2022 with respect to looking ahead post COVID - Service Optimization and Workforce Planning: Strategy Framework, be received;**

**AND THAT next steps in Strategy Framework outlined in the attachment be approved.**

**-Carried-**

**11. Presentation: 2022 Budget**

The Manager of Corporate Finance, Treasurer provided a presentation to Council regarding the Draft 2022 Budget. The County's status quo budget is currently 2.38% and growth is estimated at 1.42% which leaves a net increase of 0.96%. The presentation also provided an overview of the increases & decreases in each department. The details of what is causing these changes to the budget will be discussed further at the January 27 committee meetings.

**12. CORRESPONDENCE**

**13. NOTICE OF MOTIONS**

**Moved by Councillor Currie**

**THAT the requirement that surplus farm dwelling be subject to Minimum Distance Separation 1 setback provisions be removed (if applicable) from soon-to-be-completed County Official Plan.**

**14. MOTIONS**

**15. BY-LAWS**

2022-01      A by-law to authorize the borrowing of money to meet current expenditures of the Corporation of the County of Dufferin during the year 2022.

Authorization: Council – January 13, 2022

**Moved by Councillor Anderson, seconded by Councillor Hawkins**

**THAT By-Law 2022-01 be read a first, second and third time and enacted.**

**-Carried-**

**16. OTHER BUSINESS**

Councillor Creelman suggested creating a working group to review the Transit Feasibility Study and make recommendations. The following Councillors volunteered to participate in the working group:

- Councillor Anderson
- Councillor Creelman
- Councillor Brown
- Councillor Gerrits
- Councillor White
- Warden Mills

Councillor Creelman advised the County will be receiving correspondence regarding Provincial Offenses Administration and that he would like it put on the next agenda to be endorsed.

**17. CLOSED SESSION**

**18. CONFIRMATORY BY-LAW**

2022-02      A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on January 13, 2022.

**Moved by Councillor White, seconded by Councillor Currie**

**THAT By-Law 2022-02, be read a first, second and third time and enacted.**

**-Carried-**

**19. ADJOURNMENT**

**Moved by Councillor Gardhouse, seconded by Councillor Macintosh**

**THAT the meeting adjourn.**

**-Carried-**

The meeting adjourned at 3:00 p.m.

Next meeting: Thursday, February 10, 2022  
Video Conference

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Wade Mills, Warden

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Michelle Dunne, Clerk



**Nonprofit Week of Appreciation  
February 14-20, 2022  
Proclamation for Dufferin County**

**Whereas** Nonprofit Appreciation Week is an important opportunity to say thank you to a sector that goes above and beyond in supporting vulnerable people and strengthening communities;

**Whereas** the diversity of nonprofit programs – including food security, housing, mental health, support for seniors and caregivers, child and youth development, sports and recreation, faith, the environment, arts and culture, services for people with disabilities, community healthcare, counselling, and more – immeasurably enhance our quality of life;

**Whereas** there are more than 150 charities and nonprofit organizations serving families and individuals throughout Dufferin County;

**Whereas** the people who work at our community's nonprofits are known for their dedication, skill, compassion, teamwork and leadership, and have always been there when we have needed them the most;

**Whereas** the nonprofit sector has used innovation and ingenuity to continue programs and keep us connected throughout the pandemic, despite scarce resources;

Now therefore, I, Warden Wade Mills, on behalf of Council, do hereby proclaim February 14-20, 2022 to be Nonprofit Week of Appreciation in Dufferin County and encourage all residents to show their appreciation to the people who work in our community's charities and nonprofits.

For Immediate Release

## **Fight Human Trafficking: Tune Into a Live Interactive Webinar**

### **National Human Trafficking Awareness Day, February 22, 2022**

Humiliation; Abuse; Violence; Terrifying Threats; Separation from Family and Friends! It's not what a young person signs up for but it's what happens when young girls and boys are trafficked into the world's commercial sex trade. It's the human tragedy behind human trafficking and it's happening in our homes, our schools and our Dufferin-Caledon community.

A year ago, the Rotary Club of Orangeville and Compass Community Church formed a volunteer-driven group called CryNot (Compass Rotary Youth – No Trafficking) to raise awareness and promote education about the threat of human trafficking in our area. Bob Burnside who initially spearheaded CryNot suggests that "The first thing in addressing human trafficking is to realize that it exists, its origins and its symptoms and the devastating results."

We know that young people in Dufferin-Caledon are being lured into sex trafficking through manipulation by predators, promises of love, affection and gifts, provision of drugs and alcohol, threats and violence. In recognition of **Human Trafficking Awareness Day** CryNot is planning **Q&A, a live, free interactive webinar on February 22, 7-8pm**. Six professionals ranging from community and victim service groups and law enforcement to a victim's family member will answer questions regarding the risks, signs and prevention of this sinister crime. Their input places a human face on what is a billion dollar business based on the coercion of vulnerable youth. **Registration is required** and is accessed via the CryNot website [crynot.ca](http://crynot.ca)

During the pandemic, exploitation has moved online making it easier for predators to contact and groom at-risk youth, some as young as 12 or 13 years old. According to current CryNot Chair, Jim Kerr, "Police inform us that there are over 6000 unique advertisements for sex services every day in the digital realm and many are related to sex trafficking. The whole scope of the tragedy is frankly shocking."

The prevention of sex trafficking requires a total community effort. Join the webinar, explore the website [crynot.ca](http://crynot.ca), and request a group presentation. If you suspect someone is being trafficked or you need help contact:

Caledon-Dufferin Victim Services 1-888-742-2658 or 1-888-743-6496

Canadian Human Trafficking Hotline 1-833-900-1010

The crime of sexual exploitation is likened to modern day slavery. As one of our board members says "Being trafficked has been described as "hell on earth." By creating awareness CryNot hopes to spare young people in our community from falling victim to predators."



## **DIVERSITY, EQUITY & INCLUSION COMMUNITY ADVISORY COMMITTEE MINUTES**

**Wednesday, January 12, 2022 at 7:00 p.m.**

The Committee met at 7:00 p.m. by video conference.

**Members Present:**

Trisha Linton - Chair  
Jordan Dedier  
Sabina Greenley  
Meg Haggett  
Arvandi Nalisa Komal  
Christie Lazo (arrived at 7:06 p.m.)  
Mike Marcinkiewicz  
Alethia O'Hara-Stephenson  
Angela Pollard (staff liaison, non-voting)

**Members Absent:**

Councillor Steve Anderson  
Althea Alli  
Councillor Sandy Brown (prior notice)  
Preeya Rateja  
Councillor Darren White

**Staff Present:**

Sonya Pritchard, Chief Administrative Officer  
Rohan Thompson, Director of People & Equity  
Laurel Yarenko, Administrative Support Specialist  
Timothy Chan, Communications Manager  
Caroline Mach, County Forest Manager  
Terrilyn Kunopaski, Tourism Manager

Trisha Linton, Chair, called the meeting to order at 7:01 p.m.

Trisha Linton, Chair, introduced the committee to Rohan Thompson, Director of People and Equity. Rohan provided a brief overview of his experience/background and what he hopes to bring to the role and the committee.

Christie Lazo arrived at 7:06 p.m.

## **LAND ACKNOWLEDGEMENT STATEMENT**

Alethia O'Hara-Stephenson, shared the Land Acknowledgement Statement.

## **REPORTS**

1. DIVERSITY, EQUITY & INCLUSION COMMUNITY ADVISORY – January 12, 2022  
Item #1 – Diversity, Equity and Inclusion Community Advisory Committee Minutes – October 13, 2021

Minutes of the Diversity, Equity and Inclusion Community Advisory Committee meeting from October 13, 2021 for information.

## **PRESENTATION**

2. DIVERSITY, EQUITY & INCLUSION COMMUNITY ADVISORY – January 12, 2022  
Item #2 – County Forest Presentation

Caroline Mach, County Forest Manager, provided a presentation to the Committee regarding the County Forest division. The presentation covered the history of Dufferin Forest, the tracts and where they are located, public education events, recreational activities, sustainable logging operations, and the Recreational Use Policy & By-law review. Staff would like to promote the County Forest to the broader Dufferin community and asked the committee for recommendations on how to achieve this.

The committee recommended connecting with schools boards, community organizations and groups such as Muslims of Dufferin and Dufferin County Canadian Black Association. They also discussed adding an indigenous component to the Forest. Terrilyn Kunopaski, Tourism Manager advised the committee that once the recreational policy is reviewed the County is hoping to create a trails plan which will take a look at how they can connect the County owned trails with Provincial trails. Staff are also hoping to incorporate the Moccasin Identifier Project into the trail plan. The purpose of the project is to have painted moccasins along the trails which will tell the stories of the indigenous groups specific to the region.

## **DISCUSSION**

### 3. DIVERSITY, EQUITY & INCLUSION COMMUNITY ADVISORY – January 12, 2022 Item #3 – Special Events & Holidays

Timothy Chan, Communications Manager, provided a brief update regarding the special events & holidays calendar on the committee section of the Dufferin County website. The committee will submit their requests through a Google form which will be reviewed and approved by the Special Event & Holiday sub committee. Timothy also explained how they will approach the next steps and how the requests will be actioned through posting on their website and social media channels. The sub committee asks that requests be submitted a month prior to provide them with adequate time to review.

Alethia O'Hara-Stephenson shared with the committee that the Dufferin County Canadian Black Association has been having preliminary discussions regarding Black History month events. There will be a flag raising on February 1 at the Museum of Dufferin as well as a virtual event being held on February 27. Further details to follow regarding the virtual event as it's still being worked out.

### 4. DIVERSITY, EQUITY & INCLUSION COMMUNITY ADVISORY – January 12, 2022 Item #4 – Sub Committee Updates

#### 4.1. Economic Development

The sub committee will be meeting later in the month.

#### 4.2. Human Services

The sub committee will be meeting later in the month. The committee briefly discussed equitable access to vaccinations and will be bringing the item forward to the next sub committee meeting for further discussions.

## **OTHER BUSINESS**

The committee discussed social media taglines and members being tagged in social media posts & how to proceed. One committee member advised that they shouldn't be commenting on social media posts on behalf of the committee and that public statements should be coming from the Chair but there are also limitations on what the Chair can say. Another committee member suggested implementing an email address for the committee so they can monitor and address any issues brought forth to them by

the community. Rohan Thompson, Director of People & Equity will look into those options and advised the committee to not engage with any hate speech online.

### **ADJOURNMENT**

The meeting adjourned at 8:14 p.m.

**Next Meeting:** February 9, 2022 at 7:00 p.m.  
Video Conference

Respectfully submitted,

Trisha Linton, Chair  
Diversity, Equity & Inclusion Community Advisory Committee



## **INFRASTRUCTURE & ENVIRONMENTAL SERVICES COMMITTEE MINUTES**

**Thursday, January 27, 2022 at 9:00 a.m.**

The Committee met at 9:00 a.m. by video conference.

**Members Present:** Councillor Sandy Brown (Chair)  
Warden Wade Mills  
Councillor Bob Currie  
Councillor Earl Hawkins  
Councillor Fred Nix  
Councillor Darren White

**Members Absent:** Councillor Steve Anderson

**Staff Present:** Sonya Pritchard, Chief Administrative Officer  
Michelle Dunne, Clerk  
Scott Burns, Director of Public Works/County Engineer  
Rebecca Whelan, Deputy Clerk  
Aimee Raves, Manager of Finance/Treasurer

Chair Brown called the meeting to order at 9:00 a.m.

### **LAND ACKNOWLEDGEMENT STATEMENT**

Chair Brown shared the Land Acknowledgement Statement.

### **ROLL CALL**

The Clerk verbally took a roll call of Councillors in attendance.

### **DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.

## **PUBLIC QUESTION PERIOD**

There were no questions from the Public.

## **REPORTS**

1. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 27, 2022 – ITEM #1  
Curbside Waste Collection - Contract Award

A report from the Director of Public Works/County Engineer, dated January 27, 2022, to inform Committee and Council on the outcome of the recent procurement process for the new 2023 curbside waste collections contract (RFP 2021 WS-21-03).

**Moved by Councillor Currie, seconded by Councillor Hawkins**

**THAT Report, Curbside Waste Collection - Contract Award, from the Director of Public Works/County Engineer, dated Thursday, January 27, 2022, be received.**

**-Carried-**

2. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 27, 2022 – ITEM #2  
Charge Up in Dufferin – Network Usage and Operating Cost Update

A report from the Director of Public Works/County Engineer, dated January 27, 2022, to update Committee and Council on the usage and costs incurred to date in the operation of the Dufferin electric vehicle (EV) charging station network, *Charge Up in Dufferin*.

**Moved by Councillor Nix, seconded by Warden Mills**

**THAT Report, Charge Up in Dufferin – Network Usage and Operating Cost Update, dated January 27, 2022 from the Director of Public Works/County Engineer be received.**

**-Carried-**

3. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 27, 2022 – ITEM #3  
Dufferin County Forest - LDD Moth Management Update

A report from the Director of Public Works/County Engineer, dated January 27, 2022, to present information and the management strategy related to LDD moth (previously known as European gypsy moth) in the Dufferin County Forest.



**Moved by Councillor Nix, seconded by Councillor White**

**THAT the Report, Dufferin County Forest – LDD Moth Management Update, dated January 27, 2022, from the Director of Public Works/County Engineer, be received.**

**-Carried-**

4. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 27, 2022 – ITEM #4  
Dufferin County Forest – Annual Report 2021

A report from the Director of Public Works/County Engineer, dated January 27, 2022, to provide Committee and Council with the annual report for the Dufferin County Forest.

**Moved by Councillor Hawkins, seconded by Councillor White**

**THAT Report, Dufferin County Forest - Annual Report 2021, dated January 27, 2022, from the Director of Public Works/County Engineer be received.**

**-Carried-**

5. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 27, 2022 – ITEM #5  
Town of Shelburne By-Pass Update – January 2022

A report from the Director of Public Works/County Engineer, dated January 27, 2022, to provide Committee and Council with a brief history and update related to the concept of a roadway by-pass for the Town of Shelburne.

**Moved by Warden Mills, seconded by Councillor White**

**THAT Report, Town of Shelburne By-Pass Update – January 2022, dated January 27, 2022 from the Director of Public Works/County Engineer be received.**

**-Carried-**

**CORRESPONDENCE**

6. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 27, 2022 – ITEM #6  
Township of Mulmur

Correspondence from the Township of Mulmur, dated December 13, 2021, containing a resolution to request that the County of Dufferin consider ways to recycle election signage in 2022 as a way to support federal, provincial and municipal  
Infrastructure & Environmental Services Committee Minutes – January 27, 2022

elections and reduce waste.

**Moved by Councillor Nix, seconded by Councillor Currie**

**THAT staff report back directly to Council regarding options for recycling election signs.**

**-Carried-**

**BUDGET**

**7. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 27, 2022 – ITEM #7  
Draft 2022 Budget**

The following Public Works divisions presented highlights of their draft Operating and Capital budgets including any notable changes and projects coming up in 2022:

- Transportation
- Waste Management
- Facilities Management
- County Forest
- Climate & Energy

**Moved by Councillor Nix, seconded by Councillor White**

**THAT the draft road rationalization study completed in 2016 be brought back to Committee.**

**-Carried-**

**OTHER BUSINESS**

Councillor Currie inquired on the job ad that is being advertised for a new Assistant Manager of Operations. The Director of Public Works/County Engineer advised that this role was approved by Council and that it's required to provide support to the Operations centre.

**ADJOURNMENT**

The meeting adjourned at 10:41 a.m.

**NEXT MEETING:** Thursday, February 24, 2022 at 9:00 a.m.  
Video Conference

Respectfully submitted,

.....  
Councillor Sandy Brown, Chair  
Infrastructure & Environmental Services Committee



## **GENERAL GOVERNMENT SERVICES COMMITTEE MINUTES**

**Thursday, January 27, 2022 at 11:00 a.m.**

The Committee met at 11:00 a.m. by video conference.

**Members Present:**

Councillor John Creelman (Chair)  
Warden Wade Mills  
Councillor Steve Anderson  
Councillor Janet Horner  
Councillor Andy Macintosh (joined at 11:23 a.m.)  
Councillor Philip Rentsch (joined at 11:02 a.m.)  
Councillor Steve Soloman

**Staff Present:**

Sonya Pritchard, Chief Administrative Officer  
Michelle Dunne, Clerk  
Rebecca Whelan, Deputy Clerk  
Aimee Raves, Manager of Corporate Finance,  
Treasurer  
Rohan Thompson, Director of People and Equity  
Steve Murphy, Manager, Preparedness and 911

Chair Creelman called the meeting to order at 11:00 a.m.

### **LAND ACKNOWLEDGEMENT STATEMENT**

Chair Creelman shared the Land Acknowledgement Statement.

### **ROLL CALL**

The Clerk verbally took a roll call of the Councillors in attendance.

Councillor Rentsch joined at 11:02 a.m.

### **DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.

## **PUBLIC QUESTION PERIOD**

There were no questions from the Public.

## **PRESENTATION**

1. GENERAL GOVERNMENT SERVICES – January 27, 2022 – ITEM #1  
Headwaters Communities In Action Partnership Agreement: End of Year Report 2021

Jennifer Payne, Executive Director, Headwaters Communities in Action (HCIA) presented highlights of their partnership with Dufferin County:

- Dufferin County Community Grants
- Headwaters Food and Farming Alliance
- Volunteer Dufferin
- HCIA backbone support

Councillor Macintosh joined at 11:23 a.m.

**Moved by Councillor Horner, seconded by Councillor Anderson**

**THAT staff be directed to work with Headwaters Communities in Action to investigate options for offering sustainable funding through the community grants program.**

**-Carried-**

2. GENERAL GOVERNMENT SERVICES – January 27, 2022 – ITEM #2  
2021 Compensation Update

Marianne Love, ML Consulting presented an update to the review of the current compensation program. A proposed salary grid with job rates reflecting the 60<sup>th</sup> percentile pay target was presented, along with recommendations on how to keep the compensation program competitive.

**Moved by Councillor Macintosh, seconded by Councillor Horner**

**THAT the presentation from ML Consulting regarding the 2021 Compensation Update dated January 27, 2022, be received.**

**-Carried-**

## **REPORTS**

3. GENERAL GOVERNMENT SERVICES – January 27, 2022 – ITEM #3  
Workforce Planning Next Steps

A report from the Chief Administrative Officer, dated January 27, 2022, to provide additional information with respect to Workforce Planning as identified in the report to Council on January 13, 2021.

**Moved by Councillor Anderson, seconded by Warden Mills**

**THAT the report of the Chief Administrative Officer, dated January 27, 2022 with respect to the Workforce Planning Strategy Framework Next Steps, be received.**

**-Carried-**

4. GENERAL GOVERNMENT SERVICES – January 27, 2022 – ITEM #4  
Streamline County IT/GIS Services with Local Municipalities

A report from the Manager of Information Technology & Geographic Information Systems, dated January 27, 2022, to provide Council with an update on Strategic Action Plan Item Service Efficiency and Value 2.2. Streamline County IT/GIS Services with local municipalities.

**Moved by Warden Mills, seconded by Councillor Macintosh**

**THAT the Report from the Manager of Information Technology & Geographic Information Systems dated January 27th, 2022 titled Streamline County IT/GIS services with local municipalities, be received.**

**-Carried-**

5. GENERAL GOVERNMENT SERVICES – January 27, 2022 – ITEM #5  
Emergency Management Program Committee – Terms of Reference

A report from the Manager – Preparedness and 911, dated January 27, 2022, to present a revised Emergency Management Program Committee - Terms of Reference document for Council's consideration.

**Moved by Councillor Horner, seconded by Councillor Soloman**

**THAT the report of the Manager – Preparedness and 911 dated January 27,**

**2022 with respect to Emergency Management Program Committee – Terms of Reference, be received;**

**AND THAT the attached Terms of Reference be approved.**

**-Carried-**

## **CORRESPONDENCE**

6. GENERAL GOVERNMENT SERVICES – January 27, 2022 – ITEM #6  
Town of Grand Valley

The resolution from the Town of Grand Valley, dated January 10, 2022, regarding the postponement of the Province-wide assessment update was received.

## **BUDGET**

7. GENERAL GOVERNMENT SERVICES – January 27, 2022 – ITEM #7  
Draft 2022 Budget

The following departments presented highlights of their draft Operating and Capital budgets including any notable changes and projects coming up in 2022:

- Council
- The Office of the CAO (includes Emergency Management and Communications)
- Clerks
- Finance
- Procurement
- IT Services
- People & Equity (includes Human Resources and Health & Safety)

**Moved by Councillor Anderson, seconded by Warden Mills**

**THAT a one time funding donation to Headwaters Health Care Centre be made as part of the 2022 budget.**

**-LOST-**

The Committee deferred the remaining draft budget discussion and Item #8 – Closed Session Report to a subsequent meeting.

## **ADJOURNMENT**

The meeting adjourned at 12:57 a.m.

**NEXT MEETING:** Thursday, February 24, 2022 at 11:00 a.m.  
Video Conference

Respectfully submitted,

.....  
Councillor John Creelman, Chair  
General Government Services Committee





## **GENERAL GOVERNMENT SERVICES COMMITTEE MINUTES**

**Thursday, February 3, 2022 at 3:00 p.m.**

The Committee met at 3:00 p.m. by video conference.

**Members Present:** Councillor John Creelman (Chair)  
Warden Wade Mills  
Councillor Andy Macintosh  
Councillor Philip Rentsch (joined at 3:03 p.m.)  
Councillor Steve Soloman

**Members Absent:** Councillor Steve Anderson  
Councillor Janet Horner

**Staff Present:** Sonya Pritchard, Chief Administrative Officer  
Michelle Dunne, Clerk  
Rebecca Whelan, Deputy Clerk  
Aimee Raves, Manager of Corporate Finance,  
Treasurer  
Peter Routledge, Manager of Information Technology  
and Geographic Information Systems

Chair Creelman called the meeting to order at 3:00 p.m.

### **LAND ACKNOWLEDGEMENT STATEMENT**

Chair Creelman shared the Land Acknowledgement Statement.

### **ROLL CALL**

The Clerk verbally took a roll call of the Councillors in attendance.

### **DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.

## **UNFINISHED BUSINESS**

### **BUDGET**

1. GENERAL GOVERNMENT SERVICES – February 3, 2022 – ITEM #1  
Draft 2022 Budget

The committee continued their discussion from January 27<sup>th</sup>, 2022 meeting regarding the Draft 2022 Budget Operating and Capital budgets for the following departments:

- Council
- The Office of the CAO (includes Emergency Management and Communications)
- Clerks
- Finance
- Procurement
- IT Services
- People & Equity (includes Human Resources and Health & Safety)

Councillor Rentsch joined during the discussion at 3:03 p.m.

2. **CLOSED SESSION**

**Moved by Councillor Macintosh, seconded by Councillor Soloman**

**THAT Council move into Closed Session (3:11 p.m.) in accordance with the Municipal Act Section 239 (2) (a) – security of the property of the municipality or local board.**

**-Carried-**

**Moved by Warden Mills, seconded by Councillor Soloman**

**THAT Council move into open session (3:17 p.m.).**

**-Carried-**

3. **BUSINESS ARISING FROM CLOSED**

**Moved by Warden Mills, seconded by Councillor Soloman**

**THAT the confidential report of the Manager of Corporate Finance, Treasurer**

**and Manager of Information Technology and Geographic Information Systems, dated January 27, 2022, be received.**

**-Carried-**

**ADJOURNMENT**

The meeting adjourned at 3:18 p.m.

**NEXT MEETING:** Thursday, February 24, 2022 at 11:00 a.m.  
Video Conference

Respectfully submitted,

.....  
Councillor John Creelman, Chair  
General Government Services Committee



## **HEALTH & HUMAN SERVICES COMMITTEE MINUTES**

### **Thursday, January 27, 2022 at 1:00 p.m.**

The Committee met at 1:00 p.m. by video conference.

**Members Present:** Councillor Philip Rentsch - Chair  
Warden Wade Mills  
Councillor Sandy Brown  
Councillor Guy Gardhouse  
Councillor Chris Gerrits  
Councillor Andy Macintosh  
Councillor Fred Nix  
Councillor Steve Soloman

**Staff Present:** Sonya Pritchard, Chief Administrative Officer  
Michelle Dunne, Clerk  
Brenda Wagner, Administrator, Dufferin Oaks  
Anna McGregor, Director of Community Services  
Tom Reid, Paramedic Services  
Rebecca Whelan, Deputy Clerk

Chair Rentsch called the meeting to order at 1:01 p.m.

### **LAND ACKNOWLEDGEMENT STATEMENT**

Chair Rentsch shared the Land Acknowledgement Statement.

### **ROLL CALL**

The Clerk verbally took a roll call of Councillors in attendance.

### **DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.

## **PUBLIC QUESTION PERIOD**

There were no questions submitted.

## **REPORTS**

1. HEALTH & HUMAN SERVICES – January 27, 2022 – ITEM #1  
Dufferin Oaks Update

A report from the Administrator of Dufferin Oaks, dated January 27, 2022, to provide members of the Health and Human Services Committee an update for Dufferin Oaks.

**Moved by Councillor Gardhouse, seconded by Councillor Gerrits**

**THAT the report of the Administrator dated January 27, 2022 with regards to the Dufferin Oaks Update be received.**

**-Carried-**

2. HEALTH & HUMAN SERVICES – January 27, 2022 – ITEM #2  
Dufferin Country Paramedic Services Update

A report from the Chief Paramedic, dated January 27, 2022, to provide members of the Health and Human Services Committee an update for Dufferin County Paramedic Service.

**Moved by Councillor Brown, seconded by Councillor Soloman**

**THAT the report of the Chief dated January 27, 2022 with regards to the Dufferin County Paramedic Services Update, be received.**

**-Carried-**

3. HEALTH & HUMAN SERVICES – January 27, 2022 – ITEM #3  
Quarterly Community Services Activity Report – Third Quarter 2021

A report from the Director of Community Services, dated January 27, 2022, to provide Council with the quarterly infographics that summarize work being undertaken by the Community Services Housing Services, Ontario Works and Children's Services Divisions.

**Moved by Councillor Brown, seconded by Councillor Macintosh**

**THAT the report of the Director, Community Services, titled Quarterly Community Services Activity Report – Third Quarter, 2021, dated January 27, 2022 be received.**

**-Carried-**

#### **DISCUSSION ITEM**

4. HEALTH & HUMAN SERVICES – January 27, 2022 – ITEM #4  
Town of Orangeville Men's Homelessness Committee

Councillor Debbie Sherwood and Councillor Joe Andrews from the Town of Orangeville presented the findings and recommendations of the Town of Orangeville Men's Homelessness Committee. They asked that the Committee support the creation of a Crisis Care Bed Facility in Orangeville.

**Moved by Warden Mills, seconded by Councillor Brown**

**THAT the Town of Orangeville Men's Homelessness Committee Needs Assessment report be received;**

**AND THAT advocacy for a crisis care bed facility in Orangeville be supported.**  
**-Carried-**

#### **BUDGET**

5. HEALTH & HUMAN SERVICES – January 27, 2022 – ITEM #5  
Draft 2022 Budget

The following departments presented highlights of their draft Operating and Capital budgets including any notable changes and projects coming up in 2022:

- Dufferin Oaks
- Paramedic Services
- Ontario Works
- Housing
- Children's Services

#### **ADJOURNMENT**

The meeting adjourned at 2:54 p.m.

**NEXT MEETING:** Thursday, February 24, 2022 at 1:00 p.m.  
Video Conference

Respectfully submitted,

.....  
Councillor Philip Rentsch, Chair  
Health and Human Services Committee



## **COMMUNITY DEVELOPMENT AND TOURISM COMMITTEE MINUTES**

### **Thursday, January 27, 2022 at 3:00 p.m.**

The Committee met at 3:00 p.m. by video conference.

**Members Present:** Councillor Janet Horner (Chair)  
Warden Wade Mills  
Councillor Bob Currie  
Councillor John Creelman  
Councillor Guy Gardhouse  
Councillor Chris Gerrits  
Councillor Earl Hawkins  
Councillor Darren White

**Additional Members Present:** Councillor Sandy Brown

**Staff Present:** Sonya Pritchard, Chief Administrative Officer  
Michelle Dunne, Clerk  
Rebecca Whelan, Deputy Clerk  
Cody Joudry, Director of Development and Tourism  
Aimee Raves, Manager of Finance/Treasurer

Chair Horner called the meeting to order at 3:01 p.m.

### **LAND ACKNOWLEDGEMENT STATEMENT**

Chair Horner shared the Land Acknowledgement Statement.

### **ROLL CALL**

The Clerk verbally took a roll call of Councillors in attendance.

### **DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.



## **PUBLIC QUESTION PERIOD**

There were no questions from the Public.

## **PRESENTATIONS & DELEGATIONS**

1. COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #1  
Dufferin Federation of Agriculture

Gord Grant, Bill McCutcheon and Brian Curtis, from Dufferin Federation of Agriculture, provided a presentation to the committee to discuss the future of farmland and food. The committee discussed that recently farm properties have been purchased and are being converted to residential properties and gravel pits which would support the loss of farmland. The committee will take the presentation into consideration when reviewing the Official Plan update.

2. COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #2  
Orangeville Brampton Railway Line

Neil Orford delegated to the committee regarding the Orangeville Brampton railway line sale between the Town of Orangeville and the City of Brampton.

Councillor Brown left the meeting.

3. COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #3  
Bousfields Inc. (Flato Developments)

Katarzyna Sliwa, Dentons, and Emma West, Bousfields Inc., delegated to the committee regarding the Municipal Comprehensive Review and the lands owned by Flato Development in the Town of Shelburne.

### **Moved by Warden Mills, seconded by Councillor Gerrits**

**THAT staff report back to the committee providing a status update and provide options available to move the development forward.**

**-Carried-**

4. COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #4  
Gladki Planning Associates

Robert Walter-Joseph, Gladki Planning Associates, delegated to the committee regarding the Municipal Comprehensive Review and the lands located at 133184 Sideroad 28-29, Town of Grand Valley.

5. COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #5  
Municipal Comprehensive Review – Draft Land Need Analysis Report

Gregory Bender, Manager, Municipal Planning, WSP, presented to the committee the draft land need analysis report.

**Moved by Councillor Gerrits, seconded by Councillor Creelman**

**THAT the Land Needs Analysis prepared by WSP be received;**

**AND THAT staff be directed to circulate the report to each of the local municipalities for review and comment;**

**AND THAT once completed, staff and WSP engage with stakeholders and the public.**

**-Carried-**

## **REPORTS**

6. COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #6  
Municipal Comprehensive Review (MCR) Timelines

A report from the Director of Development & Tourism, dated January 27, 2022, to share anticipated timelines for the Dufferin County MCR.

**Moved by Councillor Gardhouse, seconded by Councillor Currie**

**THAT the report from the Director of Development and Tourism, dated January 27, 2022, regarding the Municipal Comprehensive Review, be received.**

**-Carried-**

7. COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #7  
Shared Land Use Planning Services MOU

A report from the Director of Development & Tourism, dated January 27, 2022, to present a draft Memorandum of Understanding (MOU) for Shared Land Use

Planning Services between the County and East Garafraxa.

**Moved by Warden Mills, seconded by Councillor Gardhouse**

**THAT the report from the Director of Development and Tourism, dated January 27, 2022, regarding Shared Land Use Planning Services MOU, be received;**

**AND THAT the Warden and the Clerk be authorized to execute the Memorandum of Understanding with East Garafraxa for a shared Land Use Planning Services.**

**-Carried-**

8. COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #8  
Economic Development Funding Issued in 2020

A report from the Director of Development and Tourism, dated January 27, 2022, to provide an overview of the four projects completed with the County's Economic Development Funding issued in 2020.

**Moved by Councillor Gerrits, seconded by Councillor Creelman**

**THAT the report of the Director of Development and Tourism, dated January 27, 2022, with respect to the Economic Development Funding Issued in 2020, be received.**

**-Carried-**

## **CORRESPONDENCE**

9. COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #9  
Bousfields Inc. - Municipal Comprehensive Review (DiPoce Lands)

Correspondence from Bousfields Inc., dated January 20, 2022 regarding the Municipal Comprehensive Review and the lands owned by DiPoce Management in the Town of Shelburne.

**Moved by Councillor Currie, seconded by Councillor Hawkins**

**THAT the correspondence from Bousfields Inc., dated January 20, 2022 regarding the Municipal Comprehensive Review and the lands owned by DiPoce Management in the Town of Shelburne, be received.**

**-Carried-**

10. COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #10  
Township of Mulmur – Economic Development Fund

Correspondence from the Township of Mulmur, dated January 21, 2022, requesting the County maintain the Economic Development Fund in their budget.

**Moved by Councillor Creelman, seconded by Councillor Gardhouse**

**THAT the correspondence from the Township of Mulmur, dated January 21, 2022 regarding the Economic Development Fund, be received.**

**-Carried-**

11. COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #11  
Township of East Garafraxa – Municipal Comprehensive Review – Draft Land Needs Analysis Report

Correspondence from the Township of East Garafraxa, dated January 26, 2022, regarding the Municipal Comprehensive Review – Draft Land Needs Analysis report. (Circulated on desk)

**Moved by Councillor White seconded by Councillor Currie**

**THAT the correspondence from the Township of East Garafraxa, dated January 26, 2022 regarding the Municipal Comprehensive Review – Draft Land Needs Analysis report, be received.**

**-Carried-**

## **BUDGET**

12. COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #12  
Draft 2022 Budget

The following departments presented highlights of their draft Operating and Capital budgets including any notable changes and projects coming up in 2022:

- Planning
- Economic Development
- Tourism (includes Museum of Dufferin)
- Building Services

## **ADJOURNMENT**

The meeting adjourned at 5:32 p.m.

**NEXT MEETING:** Thursday, February 24, 2022 at 3 p.m.  
Video Conference

Respectfully submitted,

.....

Councillor Janet Horner, Chair  
Community Development and Tourism Committee



## **TRANSIT FEASIBILITY WORKING GROUP NOTES**

**Friday, January 13, 2022 at 1:00 p.m.**

### **Video Conference**

**Members Present:** Councillor Sandy Brown  
Councillor John Creelman  
Councillor Chris Gerrits

**Members Absent:** Warden Wade Mills  
Councillor Steve Anderson  
Councillor Darren White

**Staff Present:** Sonya Pritchard, Chief Administrative Officer  
Michelle Dunne, Clerk  
Rebecca Whelan, Deputy Clerk  
Steve Murphy, Manager – Preparedness and 911

The meeting was called to order at 1:03 p.m.

#### **1. TRANSIT FEASIBILITY WORKING GROUP – ITEM #1**

##### **Overview of the Transit Feasibility Report**

David Forsey, IBI Group, presented an overview of the transit feasibility study. The purpose of the study was to assess the feasibility of implementing a County-wide public transportation system and to develop a plan to implement a transit service.

##### **Recommended Service Design**

The recommended service approach is demand responsive transit, with no fixed route or schedule. It would be on-demand, curb-to-curb service, offered Monday to Friday, 8 a.m. – 6 p.m. Service would be available for travel within the County, except for trips with both a start and end destination within Orangeville as municipal transit is already offered there. The recommended fares are based on a zone system, which differs depending on municipality of origin and destination.

It is recommended that two light duty vehicles be in service at all time during operating hours, and at least one vehicle must be accessible (lift equip) for users of mobility devices.

Booking, scheduling and vehicle dispatching would be automated through a centralized software system. Users would book trips via a web portal or an app. A phone based booking option could be available as well.

## **Implementation Plan**

The recommended service delivery model is to retain a contractor for the service through an RFP process (includes supply of vehicles, drivers, maintenance, and bookings). The estimated operating cost for this service is \$353,000 annually. An additional on-time start-up cost of \$20,000 is also anticipated.

The study recommends the following staffing resources:

- Transit Coordinator (1 FTE) – prepare service strategy; administer and monitor the contract; response to customer inquiries and feedback; coordinate with external agencies;
- Marketing and Communications Support – includes branding; providing customer information on the website and through brochures; coordinating paid media

Funding support for transit is provided through the Gas Tax program. This support is estimated at \$190,000 after the first complete year of service. In order to receive this funding, the County would need to pass a by-law committing to ongoing financial support of transit. The fare revenue is estimated at \$56,000 based on 5,500 riders per year.

Other government funding sources such as Rural Transit Solutions Fund, Community Transportation Grant, Canada Community Building Fund, and ICIP may also be available. There may also be opportunities for other external funding such as partnership with BIAs.

It is anticipated that the service could be launched in September 2022.

## 2. TRANSIT FEASIBILITY WORKING GROUP – ITEM #2

### Discussion and Next Steps

The working group discussed the possibility of procuring vehicles for the transit service. IBI Group recommended that the County use the vehicle provided by the contractor as this mitigates risk.

There was discussion on why it was being suggested to be an on demand service model rather than a fixed link between Shelburne, Grand Valley and Orangeville, to coordinate with the current GO Bus schedule. Based on conversations with stakeholders, IBI Group determined that given the geography, a fixed route would leave out a substantial part of the County.

IBI Group based their recommendations in the report on systems that have operated successfully within a similar geographic area. The CAO will arrange for someone from Wellington County's RIDE WELL service to attend the next meeting to discuss how their service operates.

The working group discussed funding programs for transit. The Rural Transit Solutions Fund allows for partnership with a private sector organization and also offers funding to support for purchase of electric vehicles. The CAO will looking into the details for this program and other potential funding options.

The meeting adjourned at 2:10 pm

**Next Meeting:** To be determined





## **REPORT TO COUNCIL**

**To:** Warden Mills and Members of Council

**From:** Sonya Pritchard, Chief Administrative Officer

**Meeting Date:** February 10, 2022

**Subject:** **Monthly Update from Outside Boards**

**In Support of Strategic Plan Priorities and Objectives:**

**Good Governance** - ensure transparency, clear communication, prudent financial management

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### **Purpose**

The purpose of this report is to provide Council with an update of activities from outside boards and agencies.

### **Background & Discussion**

#### **Wellington Dufferin Guelph Health Unit**

Representative(s): Councillor Guy Gardhouse and Ralph Manktelow

Meeting date: February 2, 2022

Highlights: The Board received an information report on the Safe Water Program: Well Water Research Project and WISE (**W**eb-based **I**nteractive **S**ystem for **E**vidence-based decision making) . Due to staff reassignment to COVID-19 IMS duties in early 2020, the development and launching of WISE has been put on hold until appropriate staff can be dedicated to this effort, post-pandemic response. However, work on identifying factors associated with an increased risk of bacterial contamination in private driving wells has continued. This research is being conducted in collaboration with the University of Guelph as a Master's project in the Department of Mathematics and Statistics. Identified factors will be used to identify wells in Wellington-Dufferin-Guelph (WDG) registered in WISE that are likely to be a higher

risk of contamination, and these wells will be targeted with education and alerts to encourage increased testing.

Attached: [Board of Health Agenda for February 2, 2022](#)

**Niagara Escarpment Commission (NEC)**

Representative(s): Councillor Janet Horner

Next Meeting date: February 17, 2022

**Dufferin Board of Trade (DBOT)**

Representative(s): Councillor Sandy Brown

Highlights: Warden Mills, along with Councillors Brown and Creelman participated in the "State of Business in Dufferin", on Thursday, February 3, 2022. This event was an informal meeting to discuss what local municipalities are doing to help small businesses, and share success stories with the business community.

Attached: Dufferin Board of Trade Newsletters – January 2022 & February 2022

**Headwaters Communities in Action**

Representative: Councillor Darren White

Highlights: The Executive Director presented the HCIA Partnership Agreement - End of Year Report for 2021 to the January 27, 2022 General Government Services meeting. All deliverable objectives under the 2021-2023 Partnership Agreement are on track with supported projects and activities in support of County priorities and community well-being strengthened through this funding allocation.

Attached: General Government Services Agenda – January 27, 2022

**Western Ontario Wardens' Caucus (WOWC)**

Representative(s): Warden Wade Mills, Chief Administrative Officer Sonya Pritchard

The WOWC CAO group met on January 21, 2022 to discuss budget and planning for the year and information required for the upcoming WOWC AGM. A review of the advocacy package for the multi-Ministers meeting at ROMA was also discussed.

Next Meeting date:

WOWC AGM followed by regular meeting – February 11, 2022 (via Zoom)

WOWC CAOs - March 4, 2022 (via Zoom)

### **SWIFT Board of Directors**

Representative: Councillor Chris Gerrits

Highlights: In December 2021, SWIFT announced that Rogers Communications has completed the construction of a fibre-optic network in the northeastern section of the Township of East Garafraxa and is now offering high-speed internet service to 107 homes and businesses within the community of Garafraxa Woods.

Attached: [Media Release – December 17, 2021 – SWIFT Broadband Project Brings Greater Connectivity to Dufferin County](#)

### **Recommendation**

**THAT the report of the Chief Administrative Officer, dated February 10, 2022 with respect to Reports from Outside Boards, be received.**

Respectfully Submitted by:

Sonya Pritchard, C.P.A., C.M.A  
Chief Administrative Officer

January 7, 2022

The Honourable Doug Downey, Attorney General  
Ministry of the Attorney General  
11<sup>th</sup> Floor, 720 Bay St.  
Toronto, ON M7A 2S9

Dear Minister,

We, the Mayors of the Town of Caledon and the Town of Mono, respectfully submit this joint letter to provide you with our municipal perspectives, outline our unique challenges and frustrations, and also to propose solutions that would mitigate the serious issues facing our provincial offence courts in Dufferin and Caledon.

Municipal resources are being exhausted and pushed beyond capacity and the implications are profound. The information we share below clearly indicates that the Caledon/Dufferin POA Courts are in a crisis. We are not alone in the Province nor are the problems described here solely attributable to COVID 19.

The critical challenges are:

***Last minute cancellations due to a lack of judicial resources***

This is resulting in a negative and compounding administrative impact to case management. As example, between September 10<sup>th</sup> and December 15<sup>th</sup> there were 3,038 docket lines cancelled and rescheduled. This one example equates to 26 closed court days.

A related frustration is that early resolution dockets are often cancelled, with the next available return date being in June pushing some matter 12 months before they are able to have an early resolution. Matters requesting trials are being scheduled up to 24+ months out.

Another troubling result of this issue is the capital and operating costs to run a court are essentially wasted when we are forced to reschedule due to lack of, or cancellation of, judicial resources. We have provided the courtroom and technology, the court clerks and prosecutors, and notified all the defendants, only to repeatedly cancel.

***Reduction of Judicial availability for administrative functions such as swearing of informations, issuing of summons and review of applications***

This is creating an enormous backlog and, in some cases, has resulted in the swearing of informations occurring *after* an appearance date causing inconvenience to defendants and the need to re-issue summonses with attendant multiple, unproductive court attendances.

Outlined below are some possible solutions that from our perspective would mitigate these issues.

- Assign Justices of the Peace to POA courts either in person or virtually. This should entail total mobility for all justices of the peace regardless of region.
- There are currently over 80 per diem justices of the peace and they should be utilized to the fullest. Exemption from their presiding 'cap', something allowed for, should be considered to address backlog. Per diem justices of the peace willing to accept POA assignments would go a long way to addressing backlog.
- Allow e-Hub access for POA court matters immediately, for the swearing of informations and issuing of summons to start addressing the timeliness of judicial administrative functions and paperwork.
- Launch early resolution, trial and paperwork blitzes to address backlog. Make judicial dependant paperwork a mandatory part of court assignments.
- Use your legislative authority as Attorney General to fast track section 11 of the POA to proclaim the re-opening amendments and, amend the early resolution process in section 5 of the PA to permit the clerk of the court to enter convictions.
- Together with the Ontario Court of Justice, commit to convening a 'Justice Summit' on POA where all stakeholders can address the considerable issues facing our courts.

Minister, it is not inconceivable that hundreds if not thousands of serious charges are at risk of being withdrawn either by prosecutors or as the result of a court ruling on 11b of the Charter as it applies to old POA cases.

We are very willing to be part of the solution and welcome a further conversation with you or your staff on how we can work together. We look forward to your response.

Sincerely,



Mayor John Creelman  
Town of Mono



Mayor Allan Thompson  
Town of Caledon

Copy to:

The Honourable Sylvia Jones, MPP Dufferin Caledon

The Honourable Lise Maisonneuve, Chief Justice, Ontario Court of Justice

The Honourable Paul R. Currie, Regional Senior Justice, Central West Judicial District

Her Worship Marsha Farnand, Regional Senior Justice of the Peace

# **CORPORATION OF THE COUNTY OF DUFFERIN**

## **BY-LAW NUMBER 2022-03**

### **A BY-LAW TO APPROVE AN AGREEMENT BETWEEN CORPORATION OF THE COUNTY OF DUFFERIN AND FAMILY TRANSITION PLACE. (Lease Agreement – Mel Lloyd Centre)**

BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE COUNTY OF DUFFERIN AS FOLLOWS:

1. That the agreement between the County of Dufferin and Family Transition Place, in a form substantially the same as attached hereto as Schedule "A" be approved.
2. That the staff of the County of Dufferin is hereby authorized to take such actions as are appropriate, and the Warden and Clerk are hereby authorized to execute such documents as are appropriate to implement the agreement referred to herein.

READ a first, second and third time and finally passed this 10<sup>th</sup> day of February, 2022.

\_\_\_\_\_  
Wade Mills, Warden



\_\_\_\_\_  
Michelle Dunne, Clerk

**THIS LEASE** made the 7<sup>th</sup> day of March 2022.

BETWEEN:

**CORPORATION OF THE COUNTY OF DUFFERIN**

(the "Landlord")

AND

**FAMILY TRANSITION PLACE**

(the "Tenant")

**ARTICLE 1 - BASIC TERMS AND DEFINITIONS**

**1.1 Basic Terms**

- |     |                            |   |
|-----|----------------------------|---|
| (a) | Landlord:                  | Corporation of the County of Dufferin   |
|     | Address:                   | 55 Zina Street, Orangeville, ON   |
| (b) | Tenant:                    | Family Transition Place   |
|     | Address:                   | 20 Bredin Parkway,<br>Orangeville, ON<br>L9W 4Z9                                      |
| (c) | Indemnifier:               | Not Applicable  |
| (d) | Building:                  | Mel Lloyd Centre, 167 Centre Street,<br>Shelburne, ON                                 |
| (e) | Premises:                  | Located in the upper level of the Mel Lloyd<br>Centre as described in Section 1.2 (1) |
| (f) | Rentable Area of Premises: | 864 square feet, subject to Section 2.2   |
| (g) | Term:                      | One year subject to Section 2.3   |



# **CORPORATION OF THE COUNTY OF DUFFERIN**

## **BY-LAW NUMBER 2022-XX**

### **A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE COUNTY OF DUFFERIN AT ITS MEETING HELD ON FEBRUARY 10, 2022.**

WHEREAS Section 5 (1) of the *Municipal Act, 2001*, as amended, provides that the powers of a municipality shall be exercised by its Council;

AND WHEREAS Section 5 (3) of the *Municipal Act, 2001*, as amended, provides that municipal powers shall be exercised by by-law;

NOW THEREFORE BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE COUNTY OF DUFFERIN ENACTS AS FOLLOWS:

1. All actions of the Council of the Corporation of the County of Dufferin at its meetings held on February 10, 2022 in respect to every report, motion, by-law, or other action passed and taken by the Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed as if each report, motion, resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Warden of the Council and the proper officers of the Corporation of the County of Dufferin are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required and except where otherwise provided, to execute all documents necessary in that behalf.

READ a first, second and third time and finally passed this 10<sup>th</sup> day of February, 2022.

\_\_\_\_\_  
Wade Mills, Warden



\_\_\_\_\_  
Michelle Dunne, Clerk