



GENERAL GOVERNMENT SERVICES COMMITTEE AGENDA

Thursday, April 22, 2021 at 11:00 a.m.

By video conference – The meeting will be live streamed on YouTube at the following link:
<https://www.youtube.com/channel/UCCx9vXkywflJr0LUVkKnYWQ>

Land Acknowledgement Statement

We would like to begin by respectfully acknowledging that Dufferin County resides within the traditional territory and ancestral lands of the Tionontati (Petun), Attawandaron (Neutral), Haudenosaunee (Six Nations), and Anishinaabe peoples.

We also acknowledge that various municipalities within the County of Dufferin reside within the treaty lands named under the Haldimand Deed of 1784 and two of the Williams Treaties of 1818: Treaty 18: the Nottawasaga Purchase, and Treaty 19: The Ajetance Treaty.

These traditional territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

Roll Call

Declarations of Pecuniary Interest by Members

PUBLIC QUESTION PERIOD

Questions can be submitted to info@dufferincounty.ca or 519-941-2816 x2500 prior to 4:30 p.m. on April 21, 2021.

DELEGATION

1. GENERAL GOVERNMENT SERVICES – April 22, 2021 – ITEM #1
First Line for Syria

A delegation from Jeff Rohner-Tensee and LeeAnn McKenna from First Line for Syria, Shelburne & Primrose United Churches, requesting funding for their refugee sponsorship program.

REPORTS

2. GENERAL GOVERNMENT SERVICES – April 22, 2021 – ITEM #2
Integrity Commissioner

A report from the Clerk, dated April 22, 2021, to provide an update to Council on the awarding of a request for proposal for an integrity commissioner and appoint Charles A Harnick of ADR Chambers Inc. as Dufferin County Integrity Commissioner.

Recommendations:

THAT the report of the Clerk, dated April 22, 2021 with respect to Integrity Commissioner Services, be received;

AND THAT Charles A. Harnick, of ADR Chambers Inc. be appointed as the Integrity Commissioner for the County of Dufferin.

3. GENERAL GOVERNMENT SERVICES – April 22, 2021 – ITEM #3
Amendment to the User Fees By-law

A report from the Clerk, dated April 22, 2021, to provide an update of the current fees by-law and recommend changes to user fees charged within the Public Works department.

Recommendations:

THAT the report of the Clerk, dated April 22, 2021 with respect to an amendment to the User Fee By-law be received;

AND THAT the fee adjustment on Schedule C be approved;

AND THAT Schedule D be amended to include the GIS fees;

AND THAT the necessary by-law be enacted.

4. GENERAL GOVERNMENT SERVICES – April 22, 2021 – ITEM #4
Financial Report

A report from the Mnager of Finance/Treasurer, dated April 22, 2021, to provide Committee with a monthly financial summary.

Recommendation:

THAT the Financial Report for the month of March 2021 from the Manager of Finance/Treasurer, dated April 22, 2021 be received.

CORRESPONDENCE

5. GENERAL GOVERNMENT SERVICES – April 22, 2021 – ITEM #5
Rescue Call Policy on County Roads

Correspondence from the Township of Amaranth, dated April 12, 2021, requesting clarification and expressed concerns regarding the wording of the new policy.

Recommendation:

For consideration of the Committee.

Next Meeting

Thursday, May 27, 2021 at 11:00 a.m.
Video Conference

FIRST LINE FOR SYRIA

April 22, 2021

Dufferin County Council

Re: Request for funds to support Syrian refugee sponsorship

Dear Dufferin County Council,

Thank you for taking time to hear and consider our request. We are a group of individuals who live in Mono and work together to sponsor Syrian refugee families as they settle into a more stable life in Ontario. Our organization is partnered with the Shelburne-Primrose Pastoral Charge of the United Church of Canada, our "Sponsorship Agreement Holder". This also allows us to work under a charitable status.

We have done this once before for a family of three in 2016. After three years in Shelburne, they are now living independently and with dignity in London, Ontario, where their once-non-English-speaking daughter is about to finish her first year at Western University!

Now, we are awaiting to hear the travel details for a family of eight that has been approved to come to Canada under our sponsorship. The Al Diri's have been living in a refugee camp in Jordan since leaving Syria 8 years ago. They have close family living in Alliston, but it is only through the efforts of community groups such as ours that the door to Canada for their successful immigration can be opened. Because of their forced exodus from Syria, the children have not received proper education, medical treatment or even proper nutrition.

Please refer to the attached document for more information outlining the story of this family's incredible journey as well as more details about First Line for Syria.

Previously the County of Dufferin was generously offering \$1000 grants in support of refugees coming from Syria. We are asking Dufferin County to please consider a donation of at least \$1,000 to support the initial settlement of this family in Canada.

Our group has committed to helping this family for one year and this includes everything from the initial flight to Canada, mandatory quarantine in hotel, housing, food, clothing, the list goes on...

We can easily note that every single newcomer family first sponsored in Dufferin County has successfully settled and is living a dignified and more stable life, and now positively contributing to their community. Any support from Dufferin County would be extremely helpful in helping this family escape the confines of the refugee camp and to successfully establish themselves in Canada.

Sincerely yours,

First Line for Syria

LeeAnn McKenna, Jeffery Rohner-Tensee, Sabine Rohner-Tensee, Jeffery Cottam, Karin Klouman, Wally Barr, Elise Barr-Klouman, Adelle Barr-Klouman

Greetings neighbours,

We are **First Line for Syria** - a small non-profit group of neighbours, all volunteers, who mostly live on the First Line of Mono. We are a refugee sponsorship group that offers comprehensive support and guidance for new-comer families.



In the fall of 2015, we decided to officially launch a campaign to sponsor a Syrian refugee family. The family arrived in February of 2016 and we are pleased to say that they are now successfully settled in London, Ontario. We are delighted to report the teenage daughter is in her first year of study at Western University.

While we are happy with the success of our first sponsorship, we recognize that there are still many who need help. We are aware of one such family, of two parents and six children, that have been living in a Jordanian refugee camp for the last eight years. Please take the time to read this family's harrowing story (see reverse). As you'll see, the family's need is great and they are living with no hope of ever returning to Syria. We are inspired by this family's resilience and are working hard to bring them to Canada so they can be reunited with their relatives here.

During our first sponsorship experience, we were astonished by the compassion and generosity of our community. Please consider donating to help this family of eight leave the refugee camp.

There are 3 easy ways to donate:

1. **Online** at canadahelps.org/en/dn/m/38297/donation
2. **E-transfer** to firstlineforsyria@gmail.com
3. **Cash or cheque** - please email firstlineforsyria@gmail.com to arrange

We are happy to offer **charitable tax receipts** for donations of \$25 or more. This is made possible through a partnership with our local United Church.

Thank you for your time, and stay safe!

First Line for Syria

This family of eight has been living for almost eight years in a 20 x 20' tent, which stands in a sea of similar tents.

Their journey to this cramped safe-haven was fraught in danger, hunger, fear and death.

Their own home in Damascus was destroyed by a bomb in 2012 as they huddled in fear with neighbours in a bomb shelter.

Having lost their home, they travelled to neighbouring villages where they were able to stay with relatives for a few months at a time. About ten months later, the UN discontinued support in their region, cutting off the food supply which had been feeding the family. At that point, the parents, along with some siblings and their spouses and children, decided the family should flee to Jordan. They were eight adults and seventeen children, many of them too small to walk for any length of time. To avoid military officials, bombing raids and snipers, they had to travel by night.



They stayed off main roads, navigating dirt roads and relying on strangers for food and water. There were times when a vehicle would be approaching them, and they were forced to lie flat and silent in the ditch to avoid detection. The parents had very little to eat as they focused on keeping their children from starving. After five gruelling days of perpetual fear, hunger, and thirst, they arrived at the border where they waited with thousands of refugees to be allowed into the Jordanian camp.

They left family members behind who have since been killed by military forces, or by bombs. The father's youngest brother is one such individual who died under torture while in the custody of the Syrian military.

Although they are grateful to have a place where the children are not starving, or in danger of being killed, the parents are desperate to leave the camp. Their living conditions are extremely cramped, it is illegal for the parents to work and the children haven't had any form of schooling in eight years.

The father of this family has a brother and sister-in-law, who also fled Syria with their children and entered Canada as refugees. The brother has since found full-time work, the children attend the local schools, and the sister-in-law is able to provide meals and support to her seven children.

Our goal is to see this family of eight leave the refugee camp behind and be reunited with their successfully settled relatives here in Canada. But we need your help!

Please consider contributing towards bringing this family of eight to Canada.

Visit www.canadahelps.org/en/dn/m/38297/donation to donate today.

REPORT TO COMMITTEE

To: Chair Creelman and Members of the General Government Services Committee

From: Michelle Dunne, County Clerk

Meeting Date: April 22, 2021

Subject: **Integrity Commissioner**

In Support of Strategic Plan, Priorities and Objectives:

Good Governance - ensure transparency, clear communication, prudent financial management

Purpose

The purpose of this report is to update Council on the awarding of a request for proposal for an integrity commissioner and appoint Charles A Harnick of ADR Chambers Inc. as Dufferin County Integrity Commissioner.

Background & Discussion

The Modernizing Ontario Municipal Legislation Act, 2017 requires all municipalities to have a Code of Conduct and to appoint an Integrity Commissioner. Council appointed Guy Giorno at the firm Fasken Martineau to be the Integrity Commissioner for the County of Dufferin for the term July 1, 2016 to July 1, 2019, and renewed his contract for an additional 2 years.

With Mr. Giorno's contract coming to the end of its term on July 1, 2021, staff issued a request for proposal for integrity commissioner services for a 3 year contract, with an option for 2 year extension. The Request for Proposal asked that candidates be excellent communicators, possess both personal and professional integrity and discretion, and have familiarity with investigatory procedures and the legal principles involved, particularly as they relate to evidence, legal interpretation and natural justice. Candidates were also asked to demonstrate that they have extensive knowledge and

appreciation of Provincial Statutes, municipal by-laws and the ability to interpret the provisions of various statutes, regulations, policies and other enabling frameworks. The RFP was issued on Tuesday, February 9, 2021 and closed on Thursday, March 11, 2021

There were three proposals received from the followings firms:

1. ADR Chambers Inc.
2. Investigative Solutions Network Inc.
3. Robert J. Swayze Barrister & Solicitor

The County Clerk, County Deputy Clerk, Town of Orangeville Clerk and Township of Amaranth CAO/Clerk reviewed the proposals and provided a weighted ranking based on the criteria. Staff have awarded the RFP to the firm of ADR Chambers Inc. based on the weighted factors. Charles A. Harnick of ADR Chambers Inc. will be appointed as the County Integrity Commissioner. ADR Chambers Inc. will also offer services to the local municipalities if they wish and they would each have to appoint them by resolution or by-law.

Financial, Staffing, Legal, or IT Considerations

There is a financial impact to the County of Dufferin and the area municipalities who choose to use the service. The price proposal is \$2000 annual retainer and an hourly rate of \$300. There is currently \$5000 budgeted for consultant fees, which covers Integrity Commissioner Services.

Recommendations:

THAT the report of the Clerk, dated April 22, 2021 with respect to Integrity Commissioner Services, be received;

AND THAT Charles A. Harnick, of ADR Chambers Inc. be appointed as the Integrity Commissioner for the County of Dufferin.

Respectfully Submitted,

Michelle Dunne
County Clerk

REPORT TO COMMITTEE

To: Chair Creelman and Members of the General Government Services Committee

From: Michelle Dunne, County Clerk

Meeting Date: April 22, 2021

Subject: **Amendment to the User Fees By-law**

In Support of Strategic Plan, Priorities and Objectives:

Good Governance - ensure transparency, clear communication, prudent financial management

Purpose

The purpose of this report is to update the current fees by-law and recommend changes to user fees charged within the Public Works department.

Background & Discussion

The Municipal Act 2001, S.O. 2001, Section 391 (1) allows a municipality to pass a by-law to impose fees or charges for services and activities provided by or on behalf of the municipality and for the use of the municipality's property.

The following changes are recommended:

Public Works Department – Schedule C

The fee for emergency number signs has not been updated since the 1990s. At the current fee of \$20, the County is not recouping the costs of producing the signs. It is recommended that the fee be raised to \$30 + HST in order to move closer to recouping costs.

As GIS and mapping now falls under the IT Division of Corporate Services, the following fees should be moved to Schedule D – Administrative Office Fees:

- Base Map
- Large Base Map
- Map Book
- Customization of Maps
- Digital Air Photos

Financial, Staffing, Legal, or IT Considerations

The proposed fee increases will provide an increase in revenue and help off-set the costs to provide the services.

Recommendations:

THAT the report of the Clerk, dated April 22, 2021 with respect to an amendment to the User Fee By-law be received;

AND THAT the fee adjustment on Schedule C be approved;

AND THAT Schedule D be amended to include the GIS fees;

AND THAT the necessary by-law be enacted.

Respectfully Submitted,

Michelle Dunne
County Clerk

Prepared by Rebecca Whelan, Deputy Clerk

Council & Grant Program

(in 000s)	2019 ACTUAL	2020 ACTUAL	MAR 2021 ACTUAL	2021 BUDGET	DOLLAR CHANGE	%AGE CHANGE
Revenues						
Total Revenues	\$0	\$0	\$0	\$0	\$0	0.00%
Expenditures						
Salaries and Benefits	\$335	\$342	\$86	\$350	\$264	24.65%
Administrative and Office	\$79	\$54	\$3	\$133	\$130	2.47%
Service Delivery (Grant Progi	\$133	\$98	\$0	\$140	\$140	0.00%
IT and Communications	\$3	\$2	\$0	\$4	\$4	0.00%
Facilities	\$0	\$1	\$0	\$7	\$7	0.00%
Total Expenditures	\$550	\$498	\$90	\$633	\$544	14.14%
Transfers						
Transfers from Reserves	-\$6	\$0	\$0	-\$17	-\$17	0.00%
Transfers to Reserves	\$0	\$17	\$0	\$0	\$0	0.00%
Total Transfers	-\$6	\$17	\$0	-\$17	-\$17	0.00%
Total Council & Grant Programs	\$544	\$515	\$90	\$617	\$527	14.52%

Office of CAO

(in 000s)	2019 ACTUAL	2020 ACTUAL	MAR 2021 ACTUAL	2021 BUDGET	DOLLAR CHANGE	%AGE CHANGE
Revenues						
Government Transfers	\$0	-\$195	-\$7	-\$1	\$6	941.71%
Other Revenue	-\$53	-\$103	\$0	-\$87	-\$87	0.00%
Total Revenues	-\$53	-\$298	-\$7	-\$87	-\$81	7.54%
Expenditures						
Salaries and Benefits	\$988	\$1,296	\$217	\$1,306	\$1,089	16.61%
Administrative and Office	\$185	\$395	\$30	\$762	\$733	3.87%
Service Delivery	\$54	\$45	\$3	\$72	\$69	3.69%
IT and Communications	\$17	\$18	\$5	\$57	\$52	8.62%
Vehicles and Equipment	\$0	\$0	\$0	\$1	\$1	29.20%
Internal Services Recovered	-\$46	-\$83	-\$13	-\$107	-\$94	11.99%
COVID	\$0	\$61	\$6	\$98	\$92	6.14%
Capital Contribution	\$0	\$65	\$0	\$0	\$0	0.00%
Total Expenditures	\$1,198	\$1,796	\$247	\$2,188	\$1,941	11.31%
Transfers						
Transfers from Reserves	-\$112	-\$254	-\$51	-\$614	-\$563	8.34%
Total Transfers	-\$82	-\$224	-\$46	-\$584	-\$538	7.91%
Total Office of the CAO	\$1,063	\$1,274	\$195	\$1,517	\$1,322	12.83%

Office of CAO and Human Resources

(in 000s)	2019 ACTUAL	2020 ACTUAL	MAR 2021 ACTUAL	2021 BUDGET	DOLLAR CHANGE	%AGE CHANGE
Revenues						
Government Transfers	\$0	-\$195	-\$7	-\$1	\$6	941.71%
Total Revenues	\$0	-\$195	-\$7	-\$1	\$6	941.71%
Expenditures						
Salaries and Benefits	\$771	\$1,040	\$160	\$1,054	\$894	15.21%
Administrative and Office	\$154	\$384	\$28	\$727	\$699	3.91%
IT and Communications	\$7	\$4	\$3	\$44	\$41	7.63%
COVID	\$0	\$0	\$6	\$0	-\$6	100.00%
Internal Services Recovered	-\$46	-\$83	-\$13	-\$107	-\$94	11.99%
Total Expenditures	\$885	\$1,344	\$185	\$1,718	\$1,533	10.78%
Transfers						
Transfers from Reserves	-\$47	-\$90	-\$20	-\$435	-\$414	4.65%
Total Transfers	-\$47	-\$90	-\$20	-\$435	-\$414	4.65%
Total CAO, HR, Comm	\$838	\$1,060	\$158	\$1,283	\$1,125	12.35%

Health and Safety

[illegible]

Emergency Management

(in 000s)	2019 ACTUAL	2020 ACTUAL	MAR 2021 ACTUAL	2021 BUDGET	DOLLAR CHANGE	%AGE CHANGE
Revenues						
Other Revenue	-\$3	-\$48	\$0	\$0	\$0	0.00%
Total Revenues	-\$3	-\$48	\$0	\$0	\$0	0.00%
Expenditures						
Salaries and Benefits	\$121	\$127	\$27	\$126	\$98	21.77%
Administrative and Office	\$22	\$8	\$1	\$20	\$19	3.84%
Service Delivery	\$48	\$44	\$3	\$53	\$51	4.71%
IT and Communications	\$7	\$6	\$0	\$5	\$4	4.32%
Vehicles and Equipment	\$0	\$0	\$0	\$0	\$0	30.67%
COVID	\$0	\$61	\$0	\$0	\$0	0.00%
Capital Contribution	\$0	\$65	\$0	\$0	\$0	0.00%
Total Expenditures	\$198	\$311	\$31	\$204	\$173	15.16%
Transfers						
Transfers from Reserves	\$0	-\$78	\$0	\$0	\$0	0.00%
Transfers to Reserves	\$30	\$30	\$5	\$30	\$25	16.67%
Total Transfers	\$30	-\$48	\$5	\$30	\$25	16.67%
Total Emergency Management	\$225	\$215	\$36	\$234	\$198	15.36%

Corporate Services

(in 000s)	2019 ACTUAL	2020 ACTUAL	MAR 2021 ACTUAL	2021 BUDGET	DOLLAR CHANGE	%AGE CHANGE
Revenues						
User Fees	\$0	-\$1	\$0	-\$1	\$0	18.00%
Investment Income	-\$816	-\$357	-\$36	-\$400	-\$364	9.00%
Taxation	-\$687	\$40	\$0	-\$485	-\$485	-0.02%
Rent Revenue	-\$11	-\$11	-\$12	-\$12	\$0	100.03%
Government Transfers	-\$896	-\$1,578	\$0	-\$83	-\$83	0.00%
Other Revenue	-\$701	-\$500	-\$21	-\$153	-\$132	13.48%
Total Revenues	-\$3,111	-\$2,406	-\$68	-\$1,133	-\$1,065	6.03%
Expenditures						
Salaries and Benefits	\$1,860	\$1,985	\$411	\$2,290	\$1,879	17.94%
Administrative and Office	\$1,472	\$1,301	\$282	\$1,878	\$1,595	15.04%
Debt Repayment	\$12	\$145	\$12	\$73	\$60	16.67%
Service Delivery	\$798	\$678	\$59	\$152	\$93	38.84%
IT and Communications	\$350	\$450	\$56	\$554	\$498	10.05%
Facilities	\$4	\$5	\$1	\$9	\$9	7.60%
Vehicles and Equipment	\$4	\$2	\$0	\$6	\$5	5.92%
Internal Services Recovered	-\$187	-\$202	-\$40	-\$237	-\$198	16.67%
COVID	\$0	\$72	\$4	\$59	\$55	6.80%
Capital Contribution	\$251	\$352	\$233	\$240	\$7	97.08%
Total Expenditures	\$4,564	\$4,787	\$1,019	\$5,023	\$4,004	20.28%
Transfers						
Transfers from Reserves	-\$476	-\$219	-\$10	-\$356	-\$346	2.75%
DC Contribution	\$0	\$0	\$0	-\$30	-\$30	0.00%
Transfers to Reserves	\$802	\$1,489	\$0	\$5	\$5	0.00%
Total Transfers	\$326	\$1,271	-\$10	-\$381	-\$371	2.57%
Total Corporate Services	\$1,779	\$3,652	\$940	\$3,509	\$2,568	26.80%

Clerks

(in 000s)	2019 ACTUAL	2020 ACTUAL	MAR 2021	2021 BUDGET	DOLLAR CHANGE	%AGE CHANGE
Revenues						
User Fees	\$0	-\$1	\$0	-\$1	\$0	18.00%
Other Revenue	-\$9	-\$9	\$0	-\$9	-\$8	4.35%
Total Revenues	-\$9	-\$10	\$0	-\$9	-\$9	5.09%
Expenditures						
Salaries and Benefits	\$363	\$378	\$73	\$430	\$357	16.98%
Administrative and Office	\$71	\$22	\$10	\$57	\$47	17.36%
Service Delivery	\$18	\$5	\$0	\$3	\$3	0.00%
IT and Communications	\$11	\$24	\$0	\$22	\$21	0.91%
Internal Services Recovered	-\$20	-\$20	-\$3	-\$20	-\$17	16.67%
COVID	\$0	\$5	\$1	\$0	-\$1	100.00%
Total Expenditures	\$442	\$414	\$81	\$492	\$411	16.37%
Transfers						
Transfers from Reserves	-\$27	-\$5	\$0	\$0	\$0	0.00%
Total Transfers	-\$27	-\$5	\$0	\$0	\$0	0.00%
Total Clerks	\$407	\$399	\$80	\$483	\$403	16.59%

Information Technology

(in 000s)	2019 ACTUAL	2020 ACTUAL	MAR 2021 ACTUAL	2021 BUDGET	DOLLAR CHANGE	%AGE CHANGE
Revenues						
Rent Revenue	-\$11	-\$11	-\$12	-\$12	\$0	100.03%
Government Transfers	-\$2	\$0	\$0	\$0	\$0	0.00%
Other Revenue	-\$161	-\$128	\$26	-\$89	-\$115	-28.58%
Total Revenues	-\$174	-\$139	\$14	-\$101	-\$115	-13.68%
Expenditures						
Salaries and Benefits	\$781	\$893	\$202	\$954	\$751	21.20%
Administrative and Office	\$75	\$98	\$29	\$180	\$151	15.96%
Service Delivery	\$85	\$49	\$59	\$6	-\$53	924.78%
IT and Communications	\$303	\$384	\$55	\$486	\$431	11.34%
Facilities	\$4	\$5	\$1	\$9	\$9	7.60%
Vehicles and Equipment	\$4	\$2	\$0	\$6	\$5	5.92%
Internal Services Recovered	-\$73	-\$79	-\$17	-\$100	-\$83	16.67%
COVID	\$0	\$54	\$2	\$59	\$56	3.93%
Capital Contribution	\$251	\$352	\$233	\$240	\$7	97.08%
Total Expenditures	\$1,430	\$1,758	\$565	\$1,840	\$1,275	30.68%
Transfers						
Transfers from Reserves	-\$67	-\$200	-\$10	-\$66	-\$56	14.89%
Transfers to Reserves	\$6	\$7	\$0	\$5	\$5	0.00%
Total Transfers	-\$60	-\$194	-\$10	-\$61	-\$51	16.06%
Total Information Technology	\$1,196	\$1,425	\$569	\$1,678	\$1,109	33.89%

Corporate Finance

(in 000s)	2019 ACTUAL	2020 ACTUAL	MAR 2021 ACTUAL	2021 BUDGET	DOLLAR CHANGE	%AGE CHANGE
Revenues						
Taxation	-\$687	\$40	\$0	-\$485	-\$485	-0.02%
Investment Income	-\$816	-\$357	-\$36	-\$400	-\$364	9.00%
Government Transfers	-\$894	-\$1,578	\$0	-\$83	-\$83	0.00%
Other Revenue	-\$532	-\$363	-\$46	-\$55	-\$9	83.32%
Total Revenues	-\$2,929	-\$2,258	-\$82	-\$1,023	-\$941	7.99%
Expenditures						
Salaries and Benefits	\$716	\$713	\$136	\$906	\$770	14.98%
Administrative and Office	\$1,326	\$1,181	\$244	\$1,640	\$1,396	14.86%
Debt Repayment	\$12	\$145	\$12	\$73	\$60	16.67%
Service Delivery	\$695	\$624	\$0	\$143	\$143	0.00%
IT and Communications	\$37	\$42	\$0	\$46	\$46	0.74%
Internal Services Recovered	-\$94	-\$103	-\$19	-\$117	-\$97	16.67%
COVID	\$0	\$13	\$1	\$0	-\$1	0.00%
Total Expenditures	\$2,691	\$2,616	\$373	\$2,691	\$2,318	13.88%
Transfers						
Transfers from Reserves	-\$382	-\$13	\$0	-\$290	-\$290	0.00%
DC Contribution	\$0	\$0	\$0	-\$30	-\$30	0.00%
Transfers to Reserves	\$796	\$1,483	\$0	\$0	\$0	0.00%
Total Transfers	\$413	\$1,469	\$0	-\$320	-\$320	0.00%
Corporate Finance	\$176	\$1,828	\$292	\$1,348	\$1,056	21.64%



374028 6TH LINE • AMARANTH ON • L9W 0M6

April 12, 2021

Dufferin County
Finance and Treasury
55 Zina Street
Orangeville, Ontario L9W 1E5

Dear Warden White and County Council Members,

RE: Rescue Call Policy on county roads

Please be advised that at the April 7, 2021 regular meeting of Council of the Township of Amaranth the enclosed Policy and Procedure was received and discussed.

The Council of the Township of Amaranth is displeased with the new policy and raised a few concerns regarding wording and would like to have some clarification. Among the concerns raised are: What do reasonable efforts entail? What is appropriate documentation to be included with the invoice?

Amaranth Council which is a lower tier municipality did not feel it was its place to collect fees for the upper tier, the upper tier ie the County, could do it just as easy. Amaranth as a lower tier does not have the staffing resources to have this sort of procedure downloaded to them.

Yours truly,

Nicole Martin, Dipl. M.A.
CAO/Clerk

C: Member municipalities to the County of Dufferin

POLICY & PROCEDURE MANUAL

SECTION	Finance and Treasury	POLICY NUMBER	03-03-13
SUB-SECTION	Financial Control	EFFECTIVE DATE	January 1, 2021
SUBJECT	Rescue Calls		
AUTHORITY	General Government Services – February 25, 2021 Council – March 11, 2021		

PURPOSE:

The purpose of this policy is to establish procedures regarding the reimbursement of costs to local fire boards and municipalities for fire rescue calls on County roads.

STATEMENT:

This policy applies to all fire rescue calls which occur on County roads.

PROCEDURES:

When an accident occurs on a County road it is the responsibility of the local fire board or municipality in which the road is located to recoup the costs associated with the call.

Where all efforts by the local fire board or municipality have failed to recoup the costs associated with accidents on County roads, the County agrees to reimburse the local fire board or municipality.

Appropriate documentation/backup must be included with the invoice from the local fire board or municipality to the County. This documentation must include copies of the original invoice, reminder letters and any other relevant documentation supporting the inability to collect.

Invoices to the County must be submitted within 12 months of original invoice date. Any funds collected after receipt of funds from the County by the local fire board or municipality are to be reimbursed to the County.