

# CORPORATION OF THE COUNTY OF DUFFERIN

## BY-LAW NUMBER 2021-02

**A BY-LAW TO RATIFY THE ACTIONS OF THE WARDEN AND THE CLERK FOR EXECUTING AN AGREEMENT BETWEEN THE CORPORATION OF THE COUNTY OF DUFFERIN AND HER MAJESTY THE QUEEN IN RIGHT OF CANADA AS REPRESENTED BY THE MINISTER OF EMPLOYMENT AND SOCIAL DEVELOPMENT CANADA. (Support for People Experiencing Homelessness – Amending Agreement)**

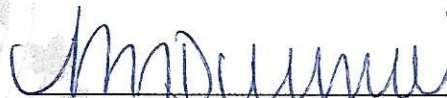
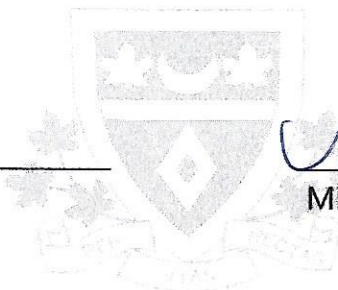
BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE COUNTY OF DUFFERIN AS FOLLOWS:

1. That the Agreement between the County of Dufferin and Her Majesty The Queen in Right of Canada as represented by the Minister of Employment and Social Development Canada, in a form substantially the same as attached hereto as Schedule "A" be approved.
2. That the staff of the County of Dufferin is hereby authorized to take such actions as are appropriate, and the Warden and Clerk are hereby authorized to execute such documents as are appropriate to implement the agreement referred to herein.

READ a first, second and third time and finally passed this 14<sup>th</sup> day of January, 2021.



Darren White, Warden



Michelle Dunne, Clerk

**Canada's COVID-19  
Economic Response Plan  
Support for People Experiencing and At Risk of Homelessness**

**AMENDING AGREEMENT BETWEEN**

**Her Majesty the Queen in Right of Canada**

**(hereinafter referred to as "Canada"), as**

**represented by the Minister of Employment and**

**Social Development Canada AND**

**The Corporation of the County of Dufferin**

**(hereinafter referred to as "the Recipient")**

**Hereinafter collectively referred to as "the**

**Parties"**

**WHEREAS** Canada and the Recipient entered into an agreement on or about April 23, 2020 (hereinafter referred to as “the Agreement”), under which Canada agreed to provide financial assistance to the Recipient to Support People Experiencing and At Risk of Homelessness as part of Canada’s COVID-19 Economic Response Plan.

**WHEREAS** the Recipient has shown success in administering Agreement and the Parties have agreed to amend the Agreement to add additional funding to help meet the continued needs of people experiencing homelessness during the COVID-19 pandemic.

**Canada and the Recipient agree to amend the Agreement as follows:**

1. The Agreement in all other respects shall remain the same;
2. This Amending Agreement shall be read together with the Agreement; including all amendments and shall take effect as if its provisions were contained in the Agreement;
3. This Amending Agreement shall come into force and effect when signed by both parties; and,
4. The Agreement is amended as follows:

**Article 1.0 of the Agreement is replaced with the following:**

#### **1.0 INTERPRETATION**

1.1 Unless the context requires otherwise, the expression listed below have the following meaning for the purposes of this Agreement:

**“Eligible Expenditures”** means expenditures:

- (a) that are directly related to the carrying out of the Project under this Agreement;
- (b) that ensure value for money because the costs they relate to have been negotiated by the Recipient to ensure best value, prudence and probity; and
- (c) that are incurred during the Project Period.

**“Fiscal Year”** means the period commencing on April 1 in one calendar year and ending on March 31 in the next calendar year;

**“Project”** means all activities carried out under this Agreement consistent with its purpose, as described in section 3.0.

**“Project Period”** means the period beginning on April 1, 2020, and ending on June 30, 2021;

**“Sub-Agreement”** means that the Recipient further distributes funds received by the Recipient under this Agreement and delegates all or part of its responsibilities relating to the delivery of eligible activities under this Agreement to an organization other than the Recipient.

**“Sub-Agreement Holder”** means an organization other than the Recipient, to whom funding provided to the Recipient under this Agreement is further distributed to enable the organization to carry out a Sub-Agreement.

**Article 2.0 of the Agreement is replaced with the following:**

**2.0 EFFECTIVE DATE AND DURATION**

2.1 This Agreement shall come into effect on the date it is signed by the last of the Parties to do so, and shall expire at the end of the Project Period.

2.2 All obligations of the Recipient shall expressly or by their nature survive termination or expiry of this Agreement and shall continue in full force subsequent to and notwithstanding such termination or expiry until and unless they are satisfied or by their nature expire.

**Article 4.0 of the Agreement is replaced with the following:**

**4.0 CANADA'S FINANCIAL ASSISTANCE**

4.1 The total maximum amount of Canada's contribution towards the Eligible Expenditures of the Project is \$491,104 in Fiscal Year 2020/2021.

4.2 The total maximum amount identified in section 4.1 is intended to supplement funding provided to the Recipient in its capacity as Community Entity under Reaching Home: Canada's Homelessness Strategy and is attributed as follows:

- i. \$491,104 to supplement funding for Dufferin under the Designated Community stream of Reaching Home;

4.3 The investment of amounts identified in section 4.2 must respect conditions specific to their related funding stream as stipulated in the terms and conditions of Reaching Home and related policies and directives.

4.4 Canada will pay the Recipient in two payments:

- i. \$213,888 has been provided on or about April 23, 2020;
- ii. \$277,216 upon signature of this amendment but no later than December 31, 2020.

**Article 6.0 of the Agreement is replaced with the following:**

**6.0 REPORTING**

6.1 The Recipient shall provide to Canada a funding plan, using a template provided by Canada, detailing the intended use of the COVID-19 Economic Response Plan funding provided in fall 2020, within 30 business days of the receipt of that funding.

6.2 The Recipient shall provide a project details report, acceptable to Canada, that sets out the detailed description of any new or amended Sub-Agreements, including those retained for direct delivery by the Recipient, in fiscal year 2020 to 2021 that have been allocated at least a portion of funding provided through the Government of Canada's COVID-19 Economic Response Plan.

6.3 The report submitted pursuant to section 6.2 is required within thirty (30) days of an online results reporting system being available or in a timeframe and manner as prescribed by Canada. Any changes to the funding amount,

activities, or end date of a Project approved by the Recipient must be documented and provided to Canada, within thirty (30) days of the change, once the Recipient has received the online results reporting system.

6.4 The Recipient shall provide to Canada an annual results report detailing the outputs and outcomes achieved, using an online results reporting system provided by Canada, within sixty (60) days following the end of the Project Period, or in a timeframe and manner as prescribed by Canada, where applicable depending on the activity categories for each Sub-Agreement, including those retained for direct delivery by the Recipient.

6.5 The Recipient shall provide Canada with a final report within one hundred and twenty (120) days following the Project Period.

6.6 The report(s) submitted pursuant to sections 6.2, 6.4, and 6.5 will be required to take into consideration Sub-Agreements and situations where the Recipient is receiving funding in its capacity as recipient under more than one Reaching Home: Canada's Homelessness Strategy stream as per section 4.

**Article 23.0 is added to the Agreement as follows:**

**23.0 INFORMING CANADIANS OF THE GOVERNMENT OF CANADA'S CONTRIBUTION**

23.1 The Recipient shall notify Canada fifteen (15) working days in advance of any and all communications activities, publications, advertising and press releases planned by the Recipient or by a Sub-Agreement Holder with whom it has an agreement relating to the Project.

23.2 The Recipient shall ensure that in any and all communication activities, publications, advertising and press releases regarding the Project, recognition, in terms and in a form and manner satisfactory to Canada, are given to Canada's financial assistance to the Project.

23.3 The Recipient agrees to display such signs, plaques or symbols as Canada may provide in such locations on its premises as Canada may designate.

23.4 The Recipient shall cooperate with representatives of Canada during any official news release or ceremonies relating to the announcement of the Project.

**[SIGNATURE PAGE FOLLOWS]**

**SIGNATURES:**

**SIGNED FOR THE RECIPIENT, BY THE FOLLOWING AUTHORIZED OFFICER(S)**

THIS 1 DAY OF Dec, 2020 BY ITS DULY AUTHORIZED OFFICERS

per: 

*(signature)*

Darren White, Warden

*(name and title of authorized signatory)*

per: 

*(signature)*

Michelle Dunne, Deputy Clerk

*(name and title of authorized signatory)*

**SIGNED FOR CANADA, BY THE FOLLOWING AUTHORIZED OFFICER THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2020**

per: \_\_\_\_\_

*(signature)*

\_\_\_\_\_

*(name and title of authorized signatory)*

## Government of Canada's COVID-19 Economic Response Plan: Fall 2020 Reaching Home funding plan for recipients

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### Use of this template:

To further support communities to respond to the COVID-19 pandemic, an additional \$236.7 million has been announced for Reaching Home in 2020-21 as a part of the Government of Canada's COVID-19 Economic Response Plan.

The template asks that you outline how you, as a recipient of this funding, are planning to invest in order to support a response to the COVID-19 pandemic.

### Applicability:

- Community Entities outside of Quebec, and the Montreal-based organization funded under the Indigenous Homelessness stream, in receipt of this additional funding are required to complete all sections of this template.
- Indigenous Homelessness stream funding recipients in Quebec (excluding Montreal) and Modern Treaty Holders only need to complete sections 1.1 and 2.1.
- Community Entities should complete a single template that reflects an investment plan for all the funding the Entity is receiving for a given community or geographic area (i.e., should include funding received across all streams). For example:
  - Only one template is required if a Community Entity delivers Designated Communities and Indigenous Homelessness stream funding in the same community; whereas
  - If a Community Entity is responsible for delivering Reaching Home funding in more than one community or geographic area, separate templates are required for each.

### Approval/submission process:

- In alignment with special provisions introduced in the Reaching Home directives to afford communities flexibility in responding to the COVID-19 outbreak, completed templates only require the approval of the Community Entity (where relevant). That said, **endorsement of the proposed approach by the Community/Regional Advisory Board is encouraged.**

Completed templates must be submitted to [NC-AC-HPS-SPLI-QUESTIONS-GD@hrsdcc-rhdcc.gc.ca](mailto:NC-AC-HPS-SPLI-QUESTIONS-GD@hrsdcc-rhdcc.gc.ca) **30 business days after** the funding has been transferred to the recipient.

### Notes on use of the information submitted:

As part of the review process, the information in this template may be shared with other officials within ESDC, and those at Service Canada, other federal departments, provincial and/or territorial governments, and/or Members of Parliament. It may also be used and/or disclosed for policy analysis and/or research purposes. The template is also subject to the *Access to Information Act* ("ATIA").

## Section 1: General and Financial Information

1.1 General Information	
<i>To be completed by all Reaching Home funding recipients</i>	
Community/Region Name (where relevant):	[insert text here]
Community Entity(ies)/Name of Organization(s)/Name of Government:	[insert text here]
Name of Primary Contact:	[insert text here]
Email Address:	[insert text here]
Telephone Number:	[insert text here]
1.2 Financial Information	
<i>To be completed by all Reaching Home funding recipients <b>excluding:</b></i> <ul style="list-style-type: none"> <li>• <i>Organizations funded under the Indigenous Homelessness stream in Quebec that are not located in Montreal</i></li> <li>• <i>Modern Treaty Holders</i></li> </ul>	
Funding received in fall 2020 from the Government of Canada's COVID-19 Economic Response Plan:	[insert text here]
Funding received from other sources by the organization this year to address the impacts of COVID-19 on people experiencing homelessness ( <i>please specify source</i> ):	[insert text here]



## Section 2: Investment Plan

### 2.1 Please provide an investment plan for the additional funding received in fall 2020 from the Government of Canada's COVID19 Economic Response Plan.

*To be completed by all Reaching Home funding recipients*

The investment plan should outline the projected allocation of the funding in the investment areas identified in the [Reaching Home Directives](#).

Please organize investment components by Reaching Home activity category, and further by sub-activity category. These categories align with project-level results reporting under the program. Further information and term definitions can be found in the Results Reporting Online (RROL) Definitions and Tooltips. Please contact your local Service Canada representative if you not have this document.

Include a brief description of each investment component and the total cost. A more detailed description of these investments can be provided in 2.2, where required.

*Note: This notional budget does not preclude organizations from directing funding in a different manner should alternate needs emerge.*

Reaching Home Activity Area	Intervention	Anticipated Funding Allocation (\$)
Housing Services	Housing Placement	
	Emergency Housing Funding	
	Housing Set-up	
	COVID-19 Temporary Accommodations	
	Other (please specify)	
Prevention and Shelter Diversion	Core Services	
	Secondary Services	

	Other (please specify)	
Health and Medical Services	Health and Medical Services <sup>1</sup>	
	Other (please specify)	
Client Support Services	Economic Integration Services	
	Social and Community Integration Services	
	Clinical and Treatment Services <sup>1</sup>	
	Basic Needs Services	
	Other (please specify)	
Capital Investments	Emergency shelter, transitional housing, permanent supportive housing and non-residential facilities	
	Other (please specify)	

<sup>1</sup> Note that any activity that would have been eligible for Reaching Home funding *prior* to the updated directives under Client Support Services: Clinical and Treatment Services should continue to be captured under that activity category.

Coordination of Resources and Data Collection	Point in Time Count	
	Coordinated Access	
	Data Collection, Analysis and Use	
	Other ( <i>please specify</i> )	
Administration	Amount retained by the recipient	
<b>TOTAL</b>		

**2.2 Please provide a narrative that expands on the priorities identified in the investment plan (2.1).**

To be completed by all Reaching Home funding recipients **excluding**:

- Organizations funded under the Indigenous Homelessness stream in Quebec that are not located in Montreal
- Modern Treaty Holders.

**2.2.1 Please describe the main issues/challenges in your community related to the impact of COVID-19 on individuals experiencing or at-risk of homelessness and whether adjustments have been made to your regularly-planned activities or investment plan to respond to the crisis.**

[insert text here]

**2.2.2 Please describe how investment priorities identified in 2.1 will address the issues/challenges identified in 2.2.1. How do you plan to measure success?**

[insert text here]

**2.2.3 Please describe in greater detail how incremental funding from Reaching Home will be used to facilitate the housing placements, particularly transitioning individuals from temporary to permanent housing. If this is not an explicit priority, please explain why.**

[insert text here]

**2.2.4 Please describe in greater detail how incremental funding from Reaching Home will be used to prevent individuals and families at-risk of homelessness from losing their housing. If this is not an explicit priority, please explain why.**

[insert text here]

**2.2.5 If incremental funding from Reaching Home will support investments in activities other than for housing placements and homelessness prevention interventions, please explain these in greater detail here and explain why they have been prioritized.**

[insert text here]



## Forecast of Project Expenditures

### Canada's COVID-19 Economic Response Plan Support for People Experiencing or At Risk of Homelessness

Recipient Name:		Start Date:	yyyy-mm-dd
Project Number:		End Date:	yyyy-mm-dd

#### Budget

Supplemental Funding:	
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Fiscal Year	2020/2021				2021/2022	
Period	Q1 (Apr-Jun)	Q2 (Jul-Sep)	Q3 (Oct-Dec)	Q4 (Jan-Mar)	Q1 (Apr)	
						Total
Forecast						\$0.00

The undersigned hereby certifies that the forecast provided is an accurate account of the recipient's cash flow requirements for the project.

Authorized Signing Officer Name:	
Signature:	
Date: (YYYY-MM-DD)	