



DUFFERIN COUNTY COUNCIL MINUTES
Thursday, November 12, 2020 at 2:00 p.m.
Video Conference

Council Members Present:

Warden Darren White (Melancthon)
Councillor Steve Anderson (Shelburne)
Councillor Sandy Brown (Orangeville)
Councillor John Creelman (Mono)
Councillor Bob Currie (Amaranth)
Councillor Guy Gardhouse (East Garafraxa)
Councillor Chris Gerrits (Amaranth)
Councillor Janet Horner (Mulmur)
Councillor Andy Macintosh (Orangeville)
Councillor Wade Mills (Shelburne)
Councillor Philip Rentsch (Grand Valley)
Councillor Laura Ryan (Mono)
Councillor Steve Soloman (Grand Valley)

Council Members Absent:

Councillor Earl Hawkins (Mulmur)

Staff Present:

Sonya Pritchard, Chief Administrative Officer
Michelle Dunne, Deputy Clerk
Pam Hillock, Clerk/Director of Corporate Services
Aimee Raves, Acting Treasurer
Anna McGregor, Director of Community Services
Scott Burns, Director of Public Works/County Engineer
Brenda Wagner, Administrator of Dufferin Oaks
Darrell Keenie, Director of Planning, Economic Development & Culture
Cheri French, Director of Human Resources
Tom Reid, Chief, Paramedic Services

Warden White called the meeting to order at 2:01 p.m.

Warden White announced that the meeting is being live streamed and publicly broadcast. The recording of this meeting will also be available on our website in the future.

Upcoming committee meetings will be held by video conference on Thursday, November 26, 2020 at the following times:

General Government Services Committee – 9:00 a.m.

Infrastructure & Environmental Services Committee – 11:00 a.m.

Community Services/Dufferin Oaks/Museum Committee – 2:00 p.m.

There will be a Joint Council meeting to receive the Service Delivery Review recommendations on November 25, 2020 at 7:00 p.m. by video conference.

The meeting of Council and Election of the 2021 Warden will take place on December 10, 2020 at 2:00 p.m. Warden White noted nomination forms for the 2021 Warden will be sent to Council members and must be returned to the Clerk's office by December 4, 2020.

1. LAND ACKNOWLEDGEMENT STATEMENT

Warden White shared the Land Acknowledgement Statement.

2. ROLL CALL

The Deputy Clerk verbally took a roll call of the Councillors in attendance.

3. APPROVAL OF THE AGENDA

Moved by Councillor Horner, seconded by Councillor Macintosh

THAT the Agenda and any Addendum distributed for the November 12, 2020 meeting of Council, be approved.

-Carried-

4. DECLARATION OF INTEREST BY MEMBERS

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

5. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Moved by Councillor Mills, seconded by Councillor Ryan

THAT the minutes of the regular meeting of Council of October 8, 2020, and the minutes of the special meetings of Council of October 14, 2020, October 21, 2020, October 22, 2020, and October 28, 2020, be adopted.

-Carried-

PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS

6. Presentation: Headwaters Health Care Centre

Kim Delahunt, President & Chief Executive Officer, Headwaters Health Care Centre, was unable to attend the meeting.

7. Presentation: WSP

Greg Bender, Manager, Municipal Planning, WSP, presented Council with an update on the Municipal Comprehensive Review.

8. Delegation: Dentons Canada LLP

Katarzyna Sliwa, Dentons Canada LLP, delegated to Council regarding land owned by Flato Development Inc. at Highway 89 and 4th Line in the Town of Shelburne. Dentons Canada LLP have met with the Town of Shelburne staff to discuss Phase One of Flato Development Inc.'s plans and will be requesting a pre-consultation meeting with Dufferin County's Planning Department before applying for an Official Plan Amendment to the urban boundaries of Shelburne.

9. Delegation: Bousfields Inc.

Emma West, Bousfields Inc., delegated to Council regarding a proposal for a senior's housing and commercial development proposal on the land owned by Flato Development Inc.

Moved by Councillor Anderson, seconded by Councillor Gerrits

THAT staff work with Flato Development Inc. and their representative to arrange for a pre-consultation planning meeting.

-Carried-

10. NOTICE OF MOTIONS

Council altered the agenda and moved Item #10 – Notice of Motion from Councillor Brown forward so he could speak to it.

Moved by Councillor Brown, seconded by Councillor Creelman

WHEREAS the following motion from the August 23, 2018 Community Services Dufferin Oaks Committee meeting was tabled at the September 13, 2018 Council meeting:

THAT the report of the Director Community Services and Director Public Works/County Engineer titled Orangeville Transit Terminal – Edelbrock Centre, dated August 23, 2018, be received;

AND THAT the layby Option for the Orangeville Transit Transfer Station, Attachment A, presented by the Town of Orangeville, be approved;

AND THAT staff be directed to work with Town of Orangeville staff to develop an agreement detailing the responsibilities for construction, maintenance and future improvements.

AND WHEREAS Section 16.4.2 of the County of Dufferin Procedure By-law 2019-24 states that a motion that has been tabled, in the absence of any direction from Council, the matter may not be discussed until a Member through a Notice of Motion, brings it forward to a subsequent meeting;

THEREFORE County Council hereby supports in principle a transit hub at the Edelbrock Centre property;

AND THAT staff be directed to work with the Town of Orangeville to investigate potential options to locate a transit transfer station at the Edelbrock Centre, 30 Centre Street, Orangeville and report back to Council.

Councillor Brown left the meeting at 2:57 p.m.

11. PUBLIC QUESTION PERIOD

There were no questions received from the Public.

12. Infrastructure & Environmental Services Minutes – October 22, 2020

Moved by Councillor Rentsch, seconded by Councillor Mills

THAT the minutes of the Infrastructure and Environmental Services meeting held on October 22, 2020, and the recommendations set out, be adopted.

-Carried-

**13. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – October 22, 2020
ITEM #1 – DCFAT Minutes – September 23, 2020**

THAT the minutes of the September 23, 2020 Dufferin County Forest Advisory Team meeting, be received.

**14. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – October 22, 2020
ITEM #2 – Dufferin County Forest Operating Plan 2021-2026**

THAT the report, County Forest Operating Plan 2021-2026, from the Director of Public Works/County Engineer, dated October 22, 2020, be received;

AND THAT the Dufferin County Forest Operating Plan 2021-2026 be approved.

**15. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – October 22 2020
ITEM #3 – Digital Climate Change Exhibit**

THAT Report, Digital Climate Change Exhibit, dated October 22, 2020, from the Director of Public Works/County Engineer, be received.

**16. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – October 22, 2020
ITEM #4 – Financial Report**

THAT the Financial Report for the month of September 2020, dated October 22, 2020, be received.

**17. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – October 22, 2020
ITEM #5 – Township of Melancthon**

THAT staff be directed to investigate various options to make the former rail corridor into a multi-recreational use trail throughout the County and report back to the Committee.

18. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – October 22, 2020
ITEM #6 – Town of Shelburne

THAT the correspondence from the Town of Shelburne, dated September 29, 2020, regarding a request from Flato Developments Inc. to request the Town of Shelburne’s support to advance the proposed culvert replacement project, be received.

19. **Acting Treasurer’s Report – Financial Update**

A report from the Acting Treasurer, dated November 12, 2020, to provide Council with a financial update including anticipated impacts of COVID 19 on the 2020 fiscal year including the September 2020 financial statements for General Government Services and Community Services Dufferin Oaks Museum.

Moved by Councillor Horner, seconded by Councillor Anderson

THAT the report of the Acting Treasurer, dated November 12, 2020, regarding Financial update, be received;

AND THAT Safe Restart funding of \$1,482,800 be placed in a COVID-19 Reserve;

AND THAT Safe Restart funds be drawn from the COVID-19 Reserve at the end of the year to offset any 2020 overages resulting from COVID-19.

-Carried-

20. **Chief Administrative Officer’s Report – Organizational Changes**

A report from the Chief Administrative Officer, dated November 12, 2020, to recommend changes to the current County organizational structure.

Moved by Councillor Horner, seconded by Councillor Macintosh

THAT the report of the Chief Administrative Officer regarding Organizational Changes, dated November 12, 2020, be received;

AND THAT the attached department level organizational structure be approved;

AND THAT Council consider the various options for committee reporting with the goal to implementing a change to incorporate Planning and Economic Development into the committee structure for 2021.

-Carried-

21. Acting Treasurer's Presentation – 2021 Budget

A presentation from the Acting Treasurer, dated November 12, 2020, to provide to an overview of the Draft 2021 Budget. The Acting Treasurer explained the budget process, provided Council with background information and talked about long term forecasting taking the COVID-19 implications into consideration. Council will review the 2021 draft budget in detail at each standing committee in November.

CORRESPONDENCE

22. Margo Young

Correspondence from Margo Young, dated October 16, 2020, regarding concerns surrounding the Headwaters Health Care Centre and requesting Dufferin County have a representative on the hospital's Board of Directors.

Moved by Councillor Macintosh, seconded by Councillor Mills

THAT the correspondence from Margo Young, dated October 16, 2020, regarding concerns surrounding the Headwaters Health Care Centre and requesting Dufferin County have a representative on the hospital's Board of Directors, be received.

-Carried-

23. SWIFT 2021 Representative

Correspondence from South West Integrated Fibre Technology (SWIFT), dated October 28, 2020, to request Dufferin County reappoint the current Dufferin County representative (Councillor Gerrits) to the SWIFT Board or nominate a member of Council for consideration as a WOWC member representative as Councillor Gerrits two year term will end in April 2021.

Moved by Councillor Ryan, seconded by Councillor Horner

THAT Councillor Gerrits be reappointed as the Western Ontario Warden's

Caucus (WOWC) member representative for a two year term on the South West Integrated Fibre Technology (SWIFT) Board of Directors.

-Carried-

24. NOTICE OF MOTIONS

Moved by Councillor Currie

THAT at the beginning of each meeting the following statement be read:

Thank you Lord for creating the heavens, and the earth, and all that is on this earth.

25. MOTIONS

Moved by Councillor Anderson

BE IT RESOLVED THAT staff report back to Council on the feasibility of installing a sidewalk on Dufferin County Road 124 from Wansburgh Way to Highway 89 and the costs associated.

ORIGINAL MOTION AS AMENDED:

Moved by Councillor Anderson, seconded by Councillor Mills

BE IT RESOLVED THAT staff continue working with the Town of Shelburne to pursue a feasible solution for a pedestrian connection to the Town's developments along Dufferin Road 124 from Wansburgh Way to Highway 89.

-Carried-

26. BY-LAWS

2020-67 A by-law to approve an agreement between the Corporation of the County of Dufferin and Upper Grand District School Board. (Lease Agreement – Edelbrock Centre)
Authorization: Council – November 12, 2020

2020-68 A by-law to amend By-Law 2015-24, a by-law to govern the proceedings of Council and its Committees. (Permit for Election of the Warden during an electronic meeting)
Authorization: Council – October 8, 2020

Moved by Councillor Horner, seconded by Councillor Gardhouse

THAT By-Law 2020-67 through to By-Law 2020-68, inclusive, be read a first, second and third time and enacted.

-Carried-

PRESENTATION AND CONSIDERATIONS OF REPORTS

27. Chief Administrative Officer's Report – Monthly Update from Outside Boards

A report from the Chief Administrative Officer, dated November 12, 2020, to provide Council with an update of activities from outside boards and agencies.

Moved by Councillor Creelman, seconded by Councillor Ryan

THAT the report of the Chief Administrative Officer, dated November 12, 2020, with respect to Reports from Outside Boards, be received.

-Carried-

Councillor Brown returned at 3:49 p.m.

28. OTHER BUSINESS

Warden White announced Pam Hillock's, Clerk/Director of Corporate Services, retirement effective November 30, 2020.

Councillor Currie noted he would like to see the Warden's position be a rotating one year term as there are many qualified members on Council.

Warden White provided his 2020 outgoing Warden's remarks. Warden White highlighted Council's accomplishments over the past year, thanking Directors, managers and staff for helping Council accomplish all they did through trying times.

29. CLOSED SESSION

Moved by Councillor Brown, seconded by Councillor Macintosh

THAT Council move into Closed Session (4:18 p.m.) in accordance with the Municipal Act Section 239 (3.1)(1) – Training or education of the members and Municipal Act Section 239 (2)(c) – Proposed or pending acquisition of property.

-Carried-

While in Closed Session, Council considered minutes from the Closed Session of Council held on October 8, 2020, October 22, 2020 and October 28, 2020 and a verbal report from the Director of Planning, Economic Development and Culture, regarding a proposed acquisition of property.

Moved by Councillor Macintosh, seconded by Councillor Mills

THAT Council move into open session (4:22 p.m.).

-Carried-

30. BUSINESS ARISING FROM CLOSED SESSION

Moved by Councillor Brown, seconded by Councillor Gardhouse

THAT the Closed Session minutes of the Council held on October 8, 2020, October 22, 2020 and October 28, 2020, be adopted.

-Carried-

31. CONFIRMATORY BY-LAW

2020-69 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on November 12, 2020.

Moved by Councillor Ryan, seconded by Councillor Creelman

THAT By-Law 2020-69, be read a first, second and third time and enacted.

-Carried-

32. ADJOURNMENT

Moved by Councillor Macintosh, seconded by Councillor Gardhouse

THAT the meeting adjourn.

-Carried-

The meeting adjourned at 4:24 p.m.

Next meeting: Wednesday, November 25, 2020 at 7:00 p.m.
 Video Conference

Darren White, Warden

Michelle Dunne, Deputy Clerk