



## **DUFFERIN COUNTY COUNCIL MINUTES**

**Thursday, October 8, 2020 at 2:00 p.m.**

**Video Conference**

### **Council Members Present:**

Warden Darren White (Melancthon)  
Councillor Steve Anderson (Shelburne)  
Councillor Sandy Brown (Orangeville)(arrived at 2:04 p.m.)  
Councillor John Creelman (Mono)  
Councillor Bob Currie (Amaranth)  
Councillor Guy Gardhouse (East Garafraxa)  
Councillor Chris Gerrits (Amaranth)  
Councillor Earl Hawkins (Mulmur)  
Councillor Janet Horner (Mulmur)  
Councillor Andy Macintosh (Orangeville)  
Councillor Wade Mills (Shelburne)  
Councillor Philip Rentsch (Grand Valley)  
Councillor Steve Soloman (Grand Valley)

### **Alternate Council Members Present:**

Councillor Sharon Martin (Mono)

### **Council Members Absent:**

Councillor Laura Ryan (Mono)(prior notice)

### **Staff Present:**

Sonya Pritchard, Chief Administrative Officer  
Michelle Dunne, Deputy Clerk  
Pam Hillock, Clerk/Director of Corporate Services  
Aimee Raves, Acting Treasurer  
Anna McGregor, Director of Community Services  
Scott Burns, Director of Public Works/County Engineer  
Brenda Wagner, Administrator of Dufferin Oaks  
Darrell Keenie, Director of Planning, Economic Development & Culture  
Cheri French, Director of Human Resources  
Tom Reid, Chief, Paramedic Service  
Karisa Downey, Economic Development Officer

Warden White called the meeting to order at 2:01 p.m.

Warden White announced that this meeting is being live streamed and publicly broadcast. The recording of this meeting will also be available on our website in the future.

Upcoming committee meetings will be held by video conference on Thursday, October 22, 2020 at the following times:

General Government Services Committee – 9:00 a.m.

Infrastructure & Environmental Services Committee – 11:00 a.m.

Community Services/Dufferin Oaks/Museum Committee – 2:00 p.m.

**1. LAND ACKNOWLEDGEMENT STATEMENT**

Warden White shared the Land Acknowledgement Statement.

**2. ROLL CALL**

The Deputy Clerk verbally took a roll call of the Councillors in attendance.

Councillor Brown arrived at 2:04 p.m.

**3. APPROVAL OF THE AGENDA**

**Moved by Councillor Macintosh, seconded by Councillor Creelman**

**THAT the Agenda and any Addendum distributed for the October 8, 2020 meeting of Council, be approved.**

**-Carried-**

**4. DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

**5. APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

**Moved by Councillor Horner, seconded by Councillor Gardhouse**

**THAT the minutes of the regular meeting of Council of September 10, 2020, be adopted.**

**-Carried-**

## **PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS**

### **6. Proclamation: International Day of Eradication of Poverty – October 17, 2020**

Warden White declared October 17, 2020 as “International Day of Eradication of Poverty” in the County of Dufferin.

### **7. Proclamation: Small Business Week – October 18 – 24, 2020**

Warden White declared October 18 – 24, 2020 as “Small Business Week” in the County of Dufferin.

Liz Skorski, Chair, Dufferin Board of Trade, accepted the proclamation and shared what the Dufferin Board of Trade is doing for Small Business Week.

### **8. Proclamation: Waste Reduction Week – October 19 – 25, 2020**

Warden White declared the week of October 19 – 25, 2020 as “Waste Reduction Week” in the County of Dufferin.

### **9. Presentation: Results of COVID-19 Business Retention and Expansion Interviews**

Karisa Downey, Economic Development Officer, presented the results of COVID-19 Business Retention and Expansion interviews.

### **10. PUBLIC QUESTION PERIOD**

There were no questions received from the Public.

## **PRESENTATION AND CONSIDERATIONS OF REPORTS**

### **11. General Government Services Minutes – September 24, 2020**

**Moved by Councillor Martin, seconded by Councillor Brown**

**THAT the minutes of the General Government Services meeting held on September 24, 2020, and the recommendations set out, be adopted.**

**-Carried-**

**12. GENERAL GOVERNMENT SERVICES – September 24, 2020 – ITEM #1**  
**2021 Budget Update**

THAT the report of the Acting Treasurer, dated September 24, 2020, regarding 2021 Budget Timeline, be received;

AND THAT staff be directed to prepare a draft budget overview with an increase of 1.5%.

**13. GENERAL GOVERNMENT SERVICES – September 24, 2020 – ITEM #2**  
**Financial Report**

THAT the Financial Report for the month of August 2020 from the Acting Treasurer, dated September 24, 2020, be received.

**14. GENERAL GOVERNMENT SERVICES – September 24, 2020 – ITEM #3**  
**Town of Caledon**

THAT the correspondence from Provincial Offences Office, dated September 2, 2020 and September 8, 2020 regarding a year-end forecast and an update on reopening, be received.

**15. GENERAL GOVERNMENT SERVICES – September 24, 2020 – ITEM #4**  
**Office of the Solicitor General**

THAT the correspondence from the Honourable Sylvia Jones, Solicitor General, dated September 9, 2020, responding to Dufferin County's support of the resolution passed by the Town of Orangeville regarding diversity, empathy and use of force training for police, be received.

**16. Infrastructure & Environmental Services Minutes – September 24, 2020**

**Moved by Councillor Brown, seconded by Councillor Gardhouse**

**THAT the minutes of the Infrastructure and Environmental Services meeting held on September 24, 2020, and the recommendations set out, be adopted.**  
**-Carried-**

17. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – September 24, 2020  
ITEM #1 – Climate Action Plan Update

THAT Report, Climate Action Plan Update, dated September 24, 2020, from the Director of Public Works/County Engineer, be received.

18. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – September 24, 2020  
ITEM #2 – Capital Project Update

THAT Report, Capital Project Update – September 2020, from the Director of Public Works/County Engineer, dated September 24, 2020, be received.

19. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – September 24, 2020  
ITEM #3 – Courthouse Restoration Project Update – September 2020

THAT Report, Courthouse Restoration Project Update – September 2020, from the Director of Public Works/County Engineer, dated September 24, 2020, be received.

20. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – September 24, 2020  
ITEM #4 – Financial Report

THAT the Financial Report for the month of August 2020, dated September 24, 2020, be received.

21. **Community Services/Dufferin Oaks/Museum Minutes – September 24, 2020**

**Moved by Councillor Brown , seconded by Councillor Gerrits**

**THAT the minutes of the Community Services/Dufferin Oaks/Museum meeting held on September 24, 2020, and the recommendations set out, be adopted.**

**-Carried-**

22. COMMUNITY SERVICES/DUFFERIN OAKS/MUSEUM – September 24, 2020  
ITEM #1 – Quarterly Community Services Activity Report – Second Quarter 2020

THAT the report of the Director, Community Services, titled Quarterly Community Services Activity Report – Second Quarter 2020, dated September 24, 2020, be received.

- 23.** COMMUNITY SERVICES/DUFFERIN OAKS/MUSEUM – September 24, 2020  
ITEM #2 – Community Safety and Well-Being Plan Update

THAT the report of the Director, Community Services, titled Community Safety and Well-Being Plan Update, dated September 24, 2020, be received.

- 24.** COMMUNITY SERVICES/DUFFERIN OAKS/MUSEUM – September 24, 2020  
ITEM #3 – Face Coverings in Multi-Residential Units

THAT the report of the Chief Administrative Officer and Director of Community Services, titled Face Coverings in Multi-Residential Buildings, dated September 24, 2020, be received;

AND THAT, staff be directed to conduct an information campaign with respect to COVID 19 safety measures for multi-residential buildings based on the guidance from Wellington Dufferin Guelph Public Health.

- 25.** COMMUNITY SERVICES/DUFFERIN OAKS/MUSEUM – September 24, 2020  
ITEM #4 – Update on COVID-19 Preparedness

THAT the report of the Administrator, Dufferin Oaks titled Update on COVID-19 Preparedness, dated September 24, 2020, be received.

- 26.** COMMUNITY SERVICES/DUFFERIN OAKS/MUSEUM – September 24, 2020  
ITEM #5 – 2020/21 Funding Changes

THAT the report of the Administrator, dated September 24, 2020, regarding 2020/21 Funding Changes, be received.

- 27.** COMMUNITY SERVICES/DUFFERIN OAKS/MUSEUM – September 24, 2020  
ITEM #6 – Museum of Dufferin Update

THAT the report of the Director of Planning, Economic Development and Culture, dated September 24, 2020, regarding Museum of Dufferin Update, be received.

- 28.** COMMUNITY SERVICES/DUFFERIN OAKS/MUSEUM – September 24, 2020  
ITEM #7 – Financial Report

THAT the Financial Report for the month of August 2020 from the Acting Treasurer, dated September 24, 2020, be received.

**29. Clerk/Director of Corporate Services' Report – Election of the Warden – Electronic Meeting**

A report from the Clerk/Director of Corporate Services, dated October 8, 2020, to seek approval to amend the Procedural By-law to change the process of the election of the Warden at an electronic meeting.

**Moved by Councillor Anderson, seconded by Councillor Creelman**

**THAT the Report from the Clerk/Director of Corporate Services, dated October 8, 2020, titled "Election of the Warden – Electronic Meeting", be received;**

**AND THAT the necessary by-law amending the Procedural By-law be presented at the next meeting of Council.**

**-Carried-**

**30. Acting Treasurer's Report – Second Quarter 2020 Report on Request for Tenders and Request for Proposals**

A report from the Acting Treasurer, dated October 8, 2020, to provide the quarterly update on all Request for Tenders and Request for Proposals in accordance with By-law 2017-33 Procurement of Goods and Services 2017, Section (4.2.7).

**Moved by Councillor Martin, seconded by Councillor Macintosh**

**THAT the Report on Request for Tenders and Request for Proposals, from the Acting Treasurer, dated October 8, 2020, be received.**

**-Carried-**

**31. Chief Administrative Officer's Report – Diversity, Equity and Inclusion Work - Next Steps**

A report from the Chief Administrative Officer, dated October 8, 2020, to provide an update to Council about the ongoing Diversity and Inclusion work.

**Moved by Councillor Horner, seconded by Councillor Creelman**

**THAT the report of the Chief Administrative Officer, dated October 8, 2020, regarding Diversity, Equity and Inclusion Work - Next Steps, be received.**

**-Carried-**

**32. Chief Administrative Officer's Report – Monthly Update from Outside Boards**

A report from the Chief Administrative Officer, dated October 8, 2020, to provide Council with an update of activities from outside boards and agencies.

**Moved by Councillor Brown, seconded by Councillor Gardhouse**

**THAT the report of the Chief Administrative Officer, dated October 8, 2020, with respect to Reports from Outside Boards, be received.**

**-Carried-**

**33. Chief Administrative Officer's Presentation – Strategic Priorities During COVID-19**

A presentation was received from the Chief Administrative Officer, dated October 8, 2020, on strategic priorities during COVID-19.

**34. CORRESPONDENCE**

**35. NOTICE OF MOTIONS**

**Moved by Councillor Anderson**

**BE IT RESOLVED THAT staff report back to Council on the feasibility of installing a sidewalk on Dufferin County Road 124 from Wansburgh Way to Highway 89 and the costs associated.**



**36. MOTIONS**

**Moved by Councillor Anderson**

**BE IT RESOLVED THAT Staff report back to Council on all reasonable service options (e.g. Attridge, DriverSeat, Ride Well, Orangeville, etc.), preferred routes and costs associated to provide transit service for Dufferin County inclusive of major tourist attractions such as the Museum of Dufferin.**

**ORIGINAL MOTION AS AMENDED:**

**Moved by Councillor Anderson, seconded by Councillor Macintosh**

**BE IT RESOLVED THAT Staff report back to Council on a procurement process to have a consultant investigate all reasonable service options (e.g. Attridge, DriverSeat, Ride Well, Orangeville, etc.), preferred routes and costs associated to provide transit service for Dufferin County inclusive of major tourist attractions such as the Museum of Dufferin.**

**-Carried-**

**37. BY-LAWS**

**38. OTHER BUSINESS**

**39. CLOSED SESSION**

**Moved by Councillor Gerrits , seconded by Councillor Brown**

**THAT Council move into Closed Session (3:37 p.m.) in accordance with the Municipal Act Section 239 (2)(c) – Proposed or pending acquisition.**

**-Carried-**

While in Closed Session, Council considered minutes from the Closed Session of Council held on September 10, 2020 and a verbal report from the Director of Planning, Economic Development and Culture.

**Moved by Councillor Mills, seconded by Councillor Gardhouse**

**THAT Council move into open session (3:58 p.m.).**

**-Carried-**

**40. BUSINESS ARISING FROM CLOSED SESSION**

**Moved by Councillor Horner, seconded by Councillor Brown**

**THAT the Closed Session minutes of the Council held on September 10, be adopted.**

**-Carried-**

**41. CONFIRMATORY BY-LAW**

2020-64      A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on October 8, 2020.

**Moved by Councillor Gerrits, seconded by Councillor Mills**

**THAT By-Law 2020-64, be read a first, second and third time and enacted.**

**-Carried-**

**42. ADJOURNMENT**

**Moved by Councillor Macintosh, seconded by Councillor Gardhouse**

**THAT the meeting adjourn.**

**-Carried-**

The meeting adjourned at 3:59 p.m.

Next meeting:      Thursday, November 12, 2020 at 2:00 p.m.  
Video Conference

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Darren White, Warden

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Michelle Dunne, Deputy Clerk