

## AGRICULTURAL PROJECTS APPLICATION CHECKLIST

This list is provided only as a reference for your convenience. Not all documents listed below will be required for every project. Similarly, additional documentation may be required depending on the nature of your project.

**It is the applicant's responsibility to submit all applicable documentation as part of their application package. Incomplete applications will not be reviewed.**

Submittal Item	Details	Documents Included with Application
<b>Application to Construct or Demolish (Form)</b>	A copy of the application form can be found on our website. <a href="#">Application to Construct or Demolish Form</a>	
<b>Schedule 1 Form</b> Include one form for each designer	A copy of the Schedule 1 form can be found on our website. <a href="#">Schedule 1 Form</a>	
<b>Agent Authorization Form</b>	Required if you are applying on behalf of a property owner. A copy of the form can be found on our website. <a href="#">Agent Authorization Form</a>	
<b>Applicable Law Declaration Form</b>	Including all approvals (i.e. NEC, Conservation, MTO, etc.) where applicable. A copy of the form can be found on our website. <a href="#">Applicable Law Declaration Form</a>	
<b>Site Plan</b>	Drawn to scale including north arrow, address, distances from property lines, all existing structures, all proposed structures, septic location, etc.	
<b>Architectural Design Drawings</b> Designed by a professional engineer when greater than 600m <sup>2</sup> in building area.	Drawn to scale. Including foundation, floor, roof, elevations, cross sections.	

Submittal Item	Details	Documents Included with Application
<b>Roof Truss Specifications &amp; Layout</b>	Must be stamped by professional engineer. Truss spacing 4'-0" o/c unless building is engineered for alternative spacing	
<b>Structural Composite Lumber Specifications</b>	i.e. Laminated Veneer Lumber (LVL), Parallel Strand Lumber (PSL), Laminated Strand Lumber (LSL)	
<b>Engineered Floor Framing Design</b>	Layout & specifications	
<b>Commitment to General Review</b> When greater than 600m <sup>2</sup> in building area	Architectural, structural, mechanical, electrical, fire protection, plumbing – where applicable.	